

Inavale Community Partners
Board Meeting Minutes
July 24, 2008

Meeting convened at Muddy Creek Charter School, 7:06pm

Present: Kathleen Westly, Payton James-Amberg, Anita Grunder, Morning McCreary, Kathy Brewer, Linda Hentsch, Leah Gorman, Juliana Meyner, Mark Hazelton, Jennifer McKay, Melanie Kelley, Meredith Wade

Agenda: made a couple of additions/changes

MCCS Steering Committee minutes: reviewed minutes of meetings 7/10/08 and 7/17/08. ICP Board made recommendation that MCCS Steering Committee approve above minutes when MCCS quorum is convened.

Discussed enrollment: Payton gave update – now have 58 enrolled. Not all have filled out registration paperwork, some of whom do not seem to be reachable (disconnected phone, etc.). Four have not yet picked up registration packets. Have 3 open Kindergarten spaces. Payton recommends sending a letter of reminder to contact those families from whom we have not received registration information. Anita moved, seconded to approve Payton and Kriste sending a letter to contact these families. Passed fists of five. **Action Item: Payton and Kriste** send above-approved letter.

Action Item: Kathy will write up a blurb for Jennifer McKay to distribute to Albany area moms' group to recruit for the school.

Action Item: Payton will include Free and Reduced Lunch form with letter, make available to all families for inclusion in their registration packets.

Action Item: Linda will get registration forms (there are presently 44 completed) from Payton on Tuesday 7/29 and take them to the district to enter.

da Vinci Days update: Morning gave update on last two hours. She did not have many possible students stop by – mostly families with preschool age children. There did seem to be a fair number of supportive folks, of a variety of “stripes”. Kathy suggested having a table in the Children’s Village area next year.

Discussed school sign/light: Mark said the county has committed to put the sign in place, but does not want to install a blinking light. Cost is high – about \$6,000. General agreement is that is too high for MCCS budget; Anita suggested writing a grant for it.

Grant report: Anita, Leah and Larry Enochs have discussed the Gray Family Foundation grant. It requires a fair amount of form fill-in, so may not be possible. No word yet from Clemens Foundation on cafeteria tables. Riley grant – Anita may work on this one; if so, she will submit for the cafeteria tables.

Library report: Jennifer McKay is overseeing the establishment of our library. She is coordinating mini work parties to get the project organized. We discussed the need for furniture in the library. We also discussed the possibility of a bar code system for inventorying and checking out the books. **Action Items: Jennifer** will talk with the librarian at KVCS to find out what system they use. **Jennifer** will also present a plan for handling books that are controversial – making decisions about which books to include in the collection and how to handle complaints. We also briefly discussed Scholastic Book Fairs and flyers and their potential use at M CCS.

Discussed Administrator hiring day: Monday, July 28. Start 10:00 am, 6:00 – 8:00 potluck. Expect 7 or 8 committee members to include Anita, Mark, Kriste, Payton, Paul Bradley, Laurie Halsey, Kathleen. Possibly one other. Kathy Brewer will be greeter, lunch provider, back up kid care, etc. Kriste's daughter Karla will provide kid care. **Action Item: Kathy** email community – will have closed-session meeting at 8:00, followed by open-session at 9:00pm.

Surplus update: Anita has had contact with Marv Newcomb in food services at the district. Kathleen will take over communication with him in getting the items in which we are interested.

Furniture update: Laura Venne's dad's office furniture will be available in end August/early September. Kriste has measured and made a list of the items we want. Discussed using hanging files for communication to/between families within M CCS. Anita has access to filing cabinets for Leah.

Stove: Mark won't be available to be at HP for the stove pick up. Action Item: Kathy will take over managing the transport of the stove to M CCS.

Volunteer Program: Kathy met with Lou to discuss need for schedule to parent orientation (including volunteer training). Kathy suggests the second week of school. Will set up ID badge system for volunteers.

Spending Plan E: Discussed items to be purchased/committed. Anita moved to approve, Kathleen seconded; passed fists of four and fives.

Calendar: Need to create a schedule for office hours and publicize for community – volunteer work, parent drop-ins, mail, deliveries. **Action Item: Kriste and Mark** will work on schedule, post on door, web.

ICP Board/M CCS Staff meetings: Meeting #1 needs to be moved – moved to 8/8, 1 – 5pm. Meeting #2 on 8/13 extended to 9 – 5pm. Meeting #3 cancelled.

Classroom supplies list: Teachers need to discuss and decide which way to handle classroom supplies – individually purchased/used or purchased in bulk for classroom community use. We would like to do this soon so as to take advantage of summer school supply sales. Action Item: Leah and Kriste will discuss which way to handle supplies, let ICP Board/M CCS Steering Committee know.

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Philomath Swimming Pool report: Juliana reported on the swim cadet program. For a \$30 fee for one hour, MCCS can use the Philomath High School pool in the afternoon starting at 3:30pm. Fridays are presently available. Need to discuss the feasibility of doing this, given the transport needs and requirement to end school a little early to make the in-the-pool time of 3:30.

MCCS Community Board: Juliana will set up; has some LBCC training info to post now.

Adjourn 9:03pm

Minutes submitted by Kathleen Westly

