

Inavale Community Partners
Board Meeting Minutes
October 27, 2008

Meeting convened at Muddy Creek Charter School, 7:10pm

Present: Jen Reneé, Anita Grunder, Kathy Brewer, Tanya Freeman, Morning McCreary, Jenny Swanson, Payton James-Amberg, Kathleen Westly

Approval of meeting minutes: Read through ICP minutes of regular meeting 10/13/08. Motion to approve (Tanya), as revised in meeting, second (Anita); passed fists of three, fours and five.

Public Comment: None.

Maintenance Meeting: Kathleen Westly reviewed meeting held to prepare for meeting with district to review financial matters pertaining to the facility. Anita Grunder, Payton James-Amberg, Kathy Brewer and Kathleen Westly were present at the meeting. Primary agenda items for district meeting are: Sonitrol/Vianet security system, telephone lines, Firtex ceiling tiles, billing process for maintenance tasks and the division of maintenance duties.

Fund Raising Meeting: Kathy overviewed fundraising meeting held on 10/24. A number of interested parent volunteers were on hand, with lots of ideas. These include Box Tops collection (Vivian Payne), Scripp (e- and regular) – received first check from First Alternative Co-op for \$80!!, HP giving (Kathy Brewer; focusing this quarter on matched cash giving), Discount Offers, Business Event Nights, Silent Auction (Michelle Reichelderfer willing to help out), Desert Auction, Plant Sale and Tea Party, Apple Press and Harvest Party, Winter Festival, Kids Art Show & Sale, Summer Concert in the Field, Farmer’s Market, Community Sale (to start with children’s clothing), Product Sales, Grants. Discussed need to have specific goals for which we are fundraising; ICP Board needs to determine strategic plan, priorities for use of funds.

Executive Director Report:

Social Curriculum: Mark and Lou outlined for Jen what Kings Valley Charter School did to develop this, which was a lengthy process including parents’ involvement to determine objectives for the curriculum. Following consensus rules, all participants had to agree on objectives. Once these were determined, they were presented to the board. Once the board approved them, a committee was formed to search out curriculum that met all of the objectives. Kathy Brewer suggested that the staff develop and propose to the community a set of objectives; there was general agreement that this would save a lot of time in the process. Payton James-Amberg pointed out that if we want the social curriculum to also be used at home by the students’ parents, then it is important to get parents engaged early in the development of objectives process, which will take more time, but should be more effective. Payton also pointed out that if we want to use grant money to purchase the curriculum, it is important to get things started soon. After this discussion, we generally agreed that we would involve parents in the development process. **AI: Jen** will oversee getting the development of objectives for a social curriculum process begun.

Funds Administration Discussion: Tabled, to be considered as part of Staff/ICP Board “RACI” meeting, scheduled for November 20.

Parent Survey: Jen presented the survey planned to be given to parents on conference days. We will be using Survey Monkey on-line, with hard copy surveys available for those that prefer that method. We reviewed the questions to be asked, made some modifications and additions.

After Kindergarten Childcare Program: Jen outlined proposed fee structure for program, to be called MCCS Afternoon Adventures Program. After discussing and modifying the fee plan (to be attached to these minutes), motion was made (Payton) to offer up to two non-MCCS student spots per day with placement guaranteed through the end of the academic year, second (Kathleen); passed, fists of fours and five. Motion made (Payton) to approve suggested daily rate fee structure, with revisions as discussed in meeting, second (Anita); passed, fists of three and fours. The Board was consulted on the Program Description; agreed to its basic content.

Strategy for adding 6th grade: Payton had a comment regarding this plan, as she was unable to attend last meeting when it was discussed. She recommends that we let the district know right away of our request to add 6th grade (with no increase in student cap) so as to make sure we know exactly what the process is and have enough time to work through it. **AI: Kathleen** will draft a letter to Steve Youngblood to let him know this; she will get it to board members for review.

Religion and Holiday Celebration Policy: Board reviewed the district policy on religion and holiday celebrations in the schools, which allows for *teaching about* religion and religious celebrations, but does not allow the *celebration of* such. Motion made to adopt as MCCS policy (POLICY NUMBER, NAME) the district policy (Anita), second (Tanya); passed fists of fours.

MCCS Giving Thanks party: Saturday, November 15 from 3:30 – 6:30. Objectives for gathering are: to build community in larger circle (inviting donors, supporters, partners, etc.). Will be a potluck with beverages provided. Families are to bring table service. Children will make presentations in some form describing what they are thankful for at MCCS. **AI: Tanya** write invitation for party, to include MCCS donors/supporters. **AI: Anita** get info from Ashbrook on their giving tree criteria. **AI: Payton** get list of donors by amounts given. **AI: Christine** check on contra dancing band. **AI: Kathleen** check JoAnn fabrics for table cloth material. **AI: Kathleen** talk with Wayne Westly about managing a photo corner. **AI: Jenny and Kathy** work on “tree of thanks” in gym. **AI: Anita** write up a thank you card for donors/supporters. **AI: Jen** contact fire marshal. **AI: Jen** check out sound system. **AI: Kathy** enlist volunteers to make posters for event and to decorate (Julianna Meyner available).

ICP Board Meeting Schedule: Discussed next meeting dates, ways to deal with vast quantity of items that need discussion, decision in two-meetings-per-month schedule. Work sessions focused on particular tasks are helpful/necessary so as to keep in-depth discussion of such off of board meeting agenda. Need to identify high-priority board agenda items. **AI: Payton** to send reminder email to all board members to gather questions that need to be discussed and/or answered in next meeting; **Board and Jen** to get questions to Payton. Board meetings in November: Monday 3rd, Monday 17th. Board/staff training meeting on RACI: Thursday, November 20, 8:30 – 12:30. **AI: Kathy Brewer** will attend 509J board meeting on 11/3.

HP Giving Fair: Kathy Brewer will staff table. **AI: Anita** will get new brochure to Kathy. **AI: Kathy** will get cross-references placed in HP system for MCCS (ICP, as 501(c)3 organization is one listed for donations).

Adjourned 10:15pm
Next Meeting: Monday, November 3.
Minutes submitted by Kathleen Westly