

Inavale Community Partners
Board Meeting Minutes
March 19, 2009

Convened 7:05pm

Present: Tanya Freeman, Payton James-Amberg, Morning McCreary, Kathy Brewer, Kathleen Westly, Jen Renée, Christine Horning, Elisa Fairbanks

Grant Coordinator's Report: Elisa Fairbanks presented the spreadsheet she has compiled on potential grants for MCCS. She will be expanding this as she receives more information and learns of additional grant opportunities.

School Report:

- Jen announced the newly-hired math aids: Elisa Fairbanks will work with Kriste York's math group and Jenny Swanson will continue to support the Kindergartners in math, working with Janell Watson. Jen is working to add more math aids and requested that the Board increase the math aid time allotted. Motion to increase math aid job share position to 17 hours per week (Payton), second (Morning); passed fists of five. **AI: Jen** to look into this, starting March 30.
- Social Skills Curriculum: The committee is working to review various curricula and programs; they hope to meet the incentive grant purchase deadline, which may be difficult. We discussed the possibility of purchasing most likely option(s) should decision not be finalized in time.
- Steve Youngblood visit: postponed for two weeks to 1:00 April 2.
- Re-enrollment update: Of 56 students currently enrolled in K-4, all but 3 (all Kindergartners) are returning.

Classroom Size/Grade Caps: Jen overviewed her spreadsheet (**attached**), cataloging re-enrolling students, space remaining by grade, number of students applying for spots. We then discussed at length the various classroom configuration models presented by Payton, in conjunction with the financial impact of each model. Motion made to adopt Enrollment Caps Record 05001e, as revised in this 3/19/09 meeting (Kathleen), second (Christine); passed fists of fives. **AI: Tanya** forward revised Enrollment Caps Record to Kathleen for distribution for archive.

MCCS Staff Reviews: Christine conducted five interviews today, will complete tomorrow. **AI: Christine** to compile results of interviews to present at next Board meeting.

Waiver Update: Tanya gave an update on the status of enrollment lottery waiver request submitted to ODE. ODE Board to meet March 19 and 20. Waiver request is expected to pass.

Hiring Procedure Discussion: Discussed revisions to Procedure for Hiring Certified Staff. Motion made to approve Procedure 000nn: Procedure for Hiring Certifies Staff, up to section 1.5.18, as revised 3/19/09 (Christine), second (Kathleen); passed fists of four and fives. Discussed make-up of search and hiring committees. Agreed Jen and one ICP Board member will serve on both, so as to carry over all information from search to the hiring. Jen has received a number of requests from MCCS community members to participate. Agreed upon interview date: Saturday, May 9. **AI: Jen** to notify community that hiring will take place for both teachers on the same day. Committee members will need to be present for entire day - likely 8:00am start time and 10:00pm end time, including interviews, sample lessons, potluck and hiring deliberations.

Definition of a "Founder": Reviewed previously used definition of a Founder ("Any person that is on record as having attended founding meetings from December, 2006 to June, 2008"). Agreed that this definition does not accurately depict the level of involvement the Board believes is necessary to receive this status. Discussed the various contributions Founders made in realizing MCCS. Motion made to adopt the definition of a Founder as follows (Tanya), second (Kathleen); passed fists of four and fives:

A Founder of Muddy Creek Charter School is a person who volunteered in one or more of the following capacities:

- 1) Worked on charter incentive grant
- 2) Worked on charter application
- 3) Worked on tasks prior to December 31, 2007
- 4) Served in a leadership role prior to June 30, 2008

Enrollment Policy: Reviewed Enrollment Policy 0001B, passed 6/4/08. Motion to approve Enrollment Policy 0001C with updated definition of a Founding Member, as revised above (Kathleen), second (Morning); passed fists of five.

Treasurer's Report: Payton presented Spending Plan M3, to become N1. Motion made to approve Spending Plan M3, to become Grant Budget N1 (Morning), second (Christine); passed fists of five.

Calendar:

- Next meetings:
 - Regular ICP Board Meetings - 4/2, 4/16
 - **Possible additional meeting 4/30????**
- Hiring day: Saturday, May 9
- 509J Board Meetings:
 - April 6 - Christine
 - May 4 - Tanya
 - June 22 - Morning
- Strategic planning meeting in Spring with Mark and Lou - need to schedule.

Adjourn 12:15am

Minutes submitted by Kathleen Westly