

Inavale Community Partners
Board Meeting Minutes
April 30, 2009

Convened at Muddy Creek Charter School, 7:10pm

Present: Tanya Freeman, Payton James-Amberg, Morning McCreary, Kathleen Westly, Jen Renée, Christine Horning

Swine Flu Response: Discussed procedure M CCS should follow in response to the concern over Swine Flu. Agreed to follow district/state guidelines, to include closing school, should a case of swine flu be confirmed at M CCS.

Hiring:

Hiring Day Procedure - have seven candidates; first candidate will arrive for written portion at 8:30, interview at 9. Hiring committee needs to arrive at 8 for orientation, time to read through candidate packets.

Hiring Committee - discussed how to handle letters of reference written by Hiring Committee members for a candidate. Agreed to remove those letters from packets, request that those Hiring Committee members refrain from making and reference to those letters. Discussed a candidate having access to the current teacher to get a feel for what students have been studying, relevant to preparing their sample teaching lesson. Agreed that for this specific case, we will allow this access. Hiring Committee members are:

Jen Renée
Kriste York
Janell Watson
Payton James-Amberg
Kathleen Westly
Christina Hinton
Laurie Halsey
Jenine Livengood

PE: Morning presented her findings for PE teachers/programs, and the schedule for PE through the end of the year. We will have two five-date sessions with two different providers, on Mondays and Wednesdays. Jen said we will need to have a staff person present during PE times. We will need to factor this into the cost.

Payton feels comfortable financially with this for the short term - to finish out the year, but we will need to hire a part-time PE teacher for next year, which is a less-expensive option. Motion made to allocate \$700 from ADMw to pay for ten PE dates for the 1-2-3 and 3-4-5 classes in order to provide prep time to teachers (Payton), second (Christine); passed fists of fives. **AI:** **Jen** to contact PE providers and schedule.

RACI: Worked through remaining RACI items - FINISHED!!!! **AI:** **Tanya** will reformat, send out.

Inavale Community Partners
Board Meeting Minutes
April 30, 2009
Page Two

Procedure 20 for Hiring Committee Orientation: Discussed, revised. Motion made to approve Procedure 20 for Hiring Committee Orientation, as revised in meeting (Christine), second (Kathleen); passed four and fives.

Procedure 000NNb for Hiring Teaching Staff: Discussed, further revised. As procedure specifies that Screening Committee will develop long list of hiring questions for Hiring Committee interviews, Screening Committee will meet separately to finalize. Motion to accept Procedure 000NNb for Hiring Teaching Staff, as revised in meeting - 1.4, 1.6.20 and following (Christine), second (Payton); passed fours and fives.

Adjourn 1:45am

Minutes submitted by Kathleen Westly