

Inavale Community Partners  
Board Meeting Minutes  
May 7, 2009

Convened at Muddy Creek Charter School, 7:16pm

Present: Tanya Freeman, Payton James-Amberg, Morning McCreary, Jen Renée, Christine Horning  
Kathleen Westly, Kathy Brewer

*Public Comment:* Kathy presented info from the Corvallis Sustainability Education Action Team meeting she attended. Their action items are as follows:

- Build a website linking related local resources
- Collaborate with Habitat for Humanity to build a sustainability center
- Work with OSU teacher training program (working with Nell O'Malley) to incorporate sustainability training into the curriculum
- Provide a teacher in-service sustainability training option in October of 2010 (this is the one Kathy believes is the best possibility for M CCS to participate)

A woman from the Communications Action Team wants to run articles in the GT and offered to include one/some on the M CCS Project Restore, at Kathy's suggestion.

### **M CCS Business**

*Executive Director Report:*

- H1N1 Flu Response - Jen said we are now receiving regular updates from the district on recommended actions to deal with this health concern.
- Parent-Student Surveys - Not yet completed
- Enrollment update - Classes for next year remain full, with some turnover. To correct an error made in the lottery, due to a misunderstanding of the point at which a student is to be considered "enrolled", Jen requests that we allow an extra student to be enrolled in the 1<sup>st</sup> grade class. Motion made to authorize Jen to offer enrollment to a student to be enrolled in the 1<sup>st</sup> grade for 2009-2010, with the understanding that this will raise the 1<sup>st</sup> grade class to 15, which is one student beyond M CCS policy. No space for 1<sup>st</sup> grade will be opened for enrollment until the class size drops to 13 (Payton), second (Morning); passed fists of fours and fives.
- Hiring update - We have seven confirmed candidates for the hiring day. Interviews will be conducted in the Community Room, Sample Lessons will be given in the Studio, "Kid-wrangling" will be in the Library, Writing Samples will be held in the Staff Room. Kathy will be available to give tours, as she can. Christine will orient Leah, Chana separately from Hiring Committee. Community feedback form - **AI: Payton, Christine** will look for forms from last year. Lesson evaluation tool - **AI: Payton** will email to Kriste for her input.
- RACID update - Amended RACID on a couple of points. Discussed value of current policy of admitting September-born students with evaluation. Agreed to revisit in a couple of years after we have some data on how these students have performed in further grades.
- Kindergarten Teacher and Afternoon Adventures Leader Positions -Discussed the advisability of having the same person hold both positions. The issues to consider are:
  - Legality of having the certified K teacher with a subset of the Kindergarten class for the afternoon - an equity problem.
  - Financial - would this mean the person receives full time pay and benefits, or not? Agreed that these positions must be filled by two different people.

- Start and End Dates for Staff for 2009-2010 - Discussed need to have new-hires work two additional days for orientation. Agreed to compensate.
- Mowing - Have received a bid from Chorak Mowing. Motion made to authorize Jen to enter a contract with Chorak Mowing for mowing/weed-eating, but not leaf blowing (Payton), second (Christine); passed fists of five.
- PE - Contracted with Aurora Martial Arts for nine PE dates. The students are really enjoying this. An MCCS grandmother made a special donation for the program.
- Firtex - Fitzpatrick is being held to 29 gallons paint. They have filled/painted holes, behind speaker boxes, and repainted the trim in Kriste's room. Kim Patten to draft a statement to Ray Hubbel saying we have complied with the Firtex mitigation requirement.
- Gym hardware - magnetized door holders are yet to be installed. Sonitrol has quoted for installation (Payton believes for labor only, not materials).
- OAKS testing completed as of today! Steve Youngblood had suggested that MCCS get applicable students' previous OAKS scores for comparison. Kriste thought that was a good idea.

### ICP Business

*Meeting Minutes Approval:* Reviewed minutes from 4/16/09 and 4/30/09. Motion to approve minutes of 4/16/09, as revised (Tanya), second (Morning); passed fists of fours and fives. Motion to approve minutes of 4/30/09 (Christine), second (Payton); passed fists of fives.

#### *Treasurer's Report:*

- ICC Heater Donations - 5% charge to handle the ICC donations was apparently not well communicated, as it was a surprise to the ICC folk. Payton suggested offering to the ICC to hand back to them all the donation letters; they can then sign them and send them out, rather than charge the 5%. In the future we will need to have a more clear understanding of how such donations will be handled.
- Start-up Grant Budget - Spending is proceeding apace. Discussed desirable larger-scale one-time purchases that could be considered. **AI: Kathleen** research large picnic tables and greenhouse and get info to Payton. Motion made to authorize Payton and Jen to spend remaining start-up grant monies at their discretion (Kathleen), second (Tanya); passed fists of five.

#### *509J Board Meeting Updates:*

- Kathleen (March) - Lincoln dual immersion program was primary agenda item. Large turnout of parents and teachers in support of program. Dawn had some strong words about the lack of performance at Lincoln based on test scores (did not make Adequate Yearly Progress), and the lack of cohesion at the school. She said there is more than "tweaking" that needs to take place to deal with these issues.
- Christine (April) - Peter Leung (running for School Board) is on the record as supporting the Lincoln DI program

- Tanya - District is revamping the assessment report cards to a standards-based system, which will be tied to Pinnacle, which the District presently uses for reporting attendance. May 7, 2009 and for behavior tracking information. **AI:** Jen to research what compliance we must have with following the District on the use of Pinnacle for behavior and report cards to determine what we are required to report on Pinnacle.

*MCCS Staff Reviews:* Agreed the following order of priorities need to be in place:

- Teacher Accountability Policy - ICP Board responsibility
- Job descriptions - Tanya will translate RACID to initial job descriptions, Patyon will help.
- "Reflections" to be held this year with staff on the 2008-2009 school year, which will also include a segment on goal setting for next year (to be taken from the as-yet-to-be approved Accountability Plan) - Jen responsible. Jen said that this is a "D" priority for her right now. Tanya responded that this is something we've been talking about and needs to be handled. Jen suggested the possibility of completing the reflections at the beginning of next school year, with which the Board did not agree. Payton suggested that Jen share her priority list with the Board so that we can make sure we're on the same page as to top priorities (since the Board believes staff reflections/reviews to be a high level priority). Jen responded that she was not prepared to share her priority list with the Board right then. She also said that she would do the staff reflections. At this point, Jen left the meeting. The Board continued to discuss this issue, and agreed that the reflections do indeed need to take place at the end of this school year. **AI:** Tanya will hold reflections discussion with Jen, Kathleen will hold with Kriste.

*Sign:* Kathleen presented the horizontally-oriented drawing provided by sign-maker Dave Madison. General preference was expressed for a vertically-oriented sign. **AI:** Kathleen to talk with Dave to get a vertical design.

*ODE:* Survey needs to be completed by May 15. Five staff have completed; Board members to complete as a parent.

*Board Meeting Efficiency:* Discussed the need to change how we conduct Board meetings so as to make them more efficient (and end "on time"! ). Agreed to divvy out Policy work-up responsibilities. Board members will share responsibility for taking on policies to revise, circulate to Board for individual feedback on content and wording, and then present a revised draft for Board discussion. Agreed to revisit the timed agenda; all understand that Tanya, as timekeeper, will keep things moving - we need to keep our discussion on-point and concise.

*Accountability Calendar:* Morning suggested we reorganize by month. **AI:** Morning will reorganize and present.

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*Calendar:*

- Next meetings:
  - Regular ICP Board Meetings - 5/21, 6/4, 6/18
- 509J Board Meetings:
  - June 22 - Morning, plus others to make Annual Report to 509J Board
- Strategic planning meeting in Spring with Mark and Lou - need to schedule.

Adjourn 10:40pm

Minutes submitted by Kathleen Westly