

Convened at Muddy Creek Charter School

Inavale Community Partners Board Meeting called to order at 7:05pm

The next Board meeting will be on Thursday, January 20. Please mark your calendars.

Present: Morning McCreary, Anita Grunder, Dan Hays, Erik Swartzendruber (notetaker), Leah Gorman, Jenny Swanson. Kriste York and Tanya Freeman arrived at 7:30

**Summary of Votes:**

- **Motion to approve** the minutes of December 16, 2010. (Anita), 2<sup>nd</sup> (Morning), passed 5,5,5.

**Approval of Minutes:** **Motion to approve** the minutes of December 16, 2010. (Anita), 2<sup>nd</sup> (Morning), passed 5,5,5.

**Public Comment:** Morning mentioned she heard of a retiring special ed. Teacher who would like to pass on curriculum. Morning will look into the possibility.

**Reports:**

**Fundraising:** The board discussed the progress of fundraising efforts this year. Donations of \$1699 have been received. A family pledged \$250, Charter Starters donated \$500, Benton Soil and Water Conservation District granted \$1000, and 2 Arts Center grants have been accepted. Jenny said the staff is deciding whether they have the time to accept the second Arts Center grant. **AI-1:** Anita to get a thank you card for Charter Starters. Leah commented that the MCCS e-mail list only includes enrolled families and could be enlarged to include other interested people and alumni to help keep them informed and to send fundraising requests.

**School Report:** (See attached report). During the report the board discussed place- and project-based education. (A summary of the discussion is attached to the minutes). Dan pointed out that everyone has a different view of place- and project-based education. Other points were that it could include any locally-focused teaching, or any hands-on or experiential learning. It could include non-local education such as ocean or space, as students can learn their place in relation to those places. Place-based education should build relevance and connection for students and they can learn how their local actions affect their place and other places.

The board also discussed what it wants to know from staff in terms of what is going on in place- and project-based learning. The board would like to hold a curriculum brainstorming discussion focused on place- and project-based learning. We will decide a date for that in the second meeting in February.

The board also discussed Dan's wish to look into solar power for the school.

**Discussion and Decision:**

Website/Policy and Procedure Update: Cedar completed her work to review policies and procedures on the website. She corrected all discrepancies between numbers and links. Procedure #7 was missing from the website. Tanya found it and will send it on to Dan. The board discussed Cedar's review of the website and suggested a few changes. A tab will be added for "ICP" with a page describing ICP and a link to ICP's website instead of having a link to the ICP website in the Links section. Cedar also suggested changes for the website, such as adding a "slide show" of photos and including staff bios. Also, Kriste suggested adding a link for graduation digital stories, as well as including board member bios on the ICP website. **AI-2: Kriste** to gather information for board member bios.

Also discussed was the need to re-establish the emergency phone tree. **AI-3: Dan** to see to rebuilding the phone tree and adding it to the ED Accountability Calendar.

The board discussed policy and procedure work to be done, including Board Accountability and Employment/Leave policy. The board discussed the Employment/Leave policy. **AI-4: Dan** to begin drafting the Employment/Leave policy.

Charter Renewal Discussion: Dan and Anita have contacted Kevin Bogatin to determine the schedule for contract negotiation. Tanya, Anita, and Dan volunteered to be on the negotiation team. Dan suggested including Elisa Fairbanks, and/or Terina McLachlain, and/or the George family. **AI-5: Anita** to contact Elisa, Terina, and/or the George family to see if they can take part in contract negotiations.

Board Matrix: Kriste showed the board a revised board matrix. Board members added information for Kriste to add to the chart.

Sale of Cooking Range: Tanya hear from Christine Harvey that there is a possible buyer for the used gas cooking range owned by MCCS. Tanya will research resale value for the range. Meeting adjourned at 9:05pm.

Nonprofit Board Workshop: A Nonprofit board workshop will be held at OSU on January 22, 2011. The board expressed interest in sending members to the workshop.

Minutes taken by Erik Swartzendruber and submitted and filed by same.

Table of 509J meeting attendance:

January 10: Morning  
February 7: Kriste

Calendar:

January 20: ICP Board Meeting

February 3: ICP Board Meeting  
February 17: ICP Board Meeting

*CONSOLIDATED LIST OF ACTION ITEMS:*

Carryover from the Minutes of October 21, 2010:

**AI-1: Anita** to contact the state to see about a refund of the double-paid corporate registry fee.

Carryover from the minutes of November 4, 2010:

**AI-1: Dan** to rough out an employee leave policy.

New from the minutes of November 18, 2010

**AI-3: Dan** to check with 509J to make sure it is acceptable to build a track.

**AI-5: Anita** to review the procedure for ED and board evaluations.

Carryover from the minutes of December 2, 2010:

**AI-1: Tanya** to follow up with Jennifer of United Way to see if we can support their support of rural families in some way.

**AI-3 Anita** to finish the grant, send a copy to the board, and submit the grant by the December 15 deadline.

**AI-4 Anita** to tell the PTO and Elisa to open this account.

**AI-5 Tanya** to send policy to Cedar for posting on line and in notebook.

**AI-6 Tanya** to send procedure to Morning. Morning to complete revisions and formatting and send to Cedar for posting.

**AI-8 Tanya** to get addresses for approximately 400 households in radius around the school and print them on address labels.

**AI-9 Tanya** to contact Mr. Schultz of Weatherford-Thompson Law Firm to see if he is available to assist with negotiation of the contract and review the contract and lease before the final vote/approval.

Carryover from the minutes of December 16, 2010:

**AI-1: Kriste** to review the bylaws and suggest changes.

New from the minutes of January 6, 2011:

**AI-1: Anita** to get a thank you card for Charter Starters.

**AI-2: Kriste** to gather information for board member bios.

**AI-3: Dan** to see to rebuilding the phone tree and adding it to the ED Accountability Calendar.

**AI-4: Dan** to begin drafting the Employment/Leave policy.

**AI-5: Anita** to contact Elisa, Terina, and/or the George family to see if they can take part in contract negotiations.