

Present: Andy Altishin, Jaime Hahn, James Anderson, Lester Oehler, Bryan Traylor, Karen Steele, Erin McMullen (notetaker)

Call to order 7:05pm

Summary of Votes:

- Approval of Minutes. Karen moves to approve December minutes, James 2nds (5,5,5,5)
- James moves to task Bryan with forming a committee to firm up construction plans,

Karen 2nds (5,5,5,5)

- James moves to set enrollment caps at :
 - Kindergarten = 16
 - 1st = 20
 - 2-5th = 22

with teacher and administrations discretion to admit siblings above the cap

Erin 2nds (5,5,5,5)

ED Report:

- Enrollment = 122, charter allows for up to 135
- Attendance – some concerns with chronic absenteeism. Letters/calls will be made to contact parents
- Artist in residence – Sam Barlett will be here Jan 20-29th. 4 sessions over a 7 day period. Performance on the 29th by classes
- Admin concerns: SIP presentation February 6th (2018-2019) Summary and Improvement plan
- IT
 - Awarded contract to Peak in conjunction with Monroe. Once approved and funded by E-rate the service will be 50% discounted
 - RFP for equipment/infrastructure with closing on February 2nd, 2020
- Avie, Tom, Laurel and Bryan went to “Mindfulness in Trauma in Education”. Planning for staff training January 30th. “Children living with trauma-what do we do?”

Physical Plant

- Heat back on in Kinder classroom
- Seismic- Baldwin/Wenaha came for a walk through 12/30/2019. Construction will begin 6/5/2020 and be completed August 28, 2020. Rooms 6 & 7 will need to be totally emptied. Other rooms will need furniture/supplies moved.
- Need to ask Baldwin about drainage under covered structure
- Discussion on change order about seismic project
- Kitchen ready to move forward. Need to send letters to Fire Dept. and one other to let them know that we've done all required work. At a stand still until storage issues are resolved.
- New construction
 - Baldwin and Bryan discussed ways to reduce cost.
 - Overlapping with seismic
 - simplify designs
 - in kind work by volunteers
 - selection of materials
 - fewer windows
- Discussion of trees around the grounds

Treasurer's Report

- Nov-Dec 2019 checks # 5721-5788 VOIDS 5750-5752, 5786
- ENP for staff was added. Staff was enthusiastic. Effective Jan 1, 2020
- W-2s & 1099's are being created and distributed

PTO Report

- Read-a-thon- sent out a follow up to call for pledges
- February chili feed

Budget/Priorities for 2020/21

- Building discussion
 - financing is an issue with stick build.
 - ACTION ITEM: Form a construction committee
- **James moves to task Bryan with forming a committee to firm up construction plans, Karen 2nds (5,5,5,5)**
- Discussion of funding request letter to the school district
- Benton County Foundation- needs to be researched as an option
- Ask Baldwin about a prefab stand alone cover

Class Sizes for 2020/21

- **James moves to set enrollment caps at :**
 - **Kindergarten = 16**
 - **1st = 20**
 - **2-5th = 22**

with teacher and administrations discretion to admit siblings above the cap

- **Erin 2nds (5,5,5,5)**

Bryan will bring a list of budget items for the February meeting

Adjourn at 9:00pm