

Convened at Muddy Creek Charter School

Inavale Community Partners Board Meeting called to order at 7:08pm

The next Board meeting will be on Thursday, November 4. Please mark your calendars.

Present: Anita Grunder, Morning McCreary, Tanya Freeman, Kriste York, Dan Hays, Erik Swartzendruber (notetaker).

**Summary of Votes:**

- **Motion to approve** the minutes of September 23, 2010 as revised and October 6, 2010. (Anita), 2<sup>nd</sup> (Kriste), passed 5,5,5,5 (1 abstention)
- **Motion to approve** the expenditure of \$40 to hire Payton James-Amberg for 2 hours of Tax Consultation. (Anita), 2<sup>nd</sup> Kriste, passed 5,5,5,5,5.
- **Motion to approve** the expenditure of up to \$2000 for the installation of a new amplifier for the PA system. (Tanya), 2<sup>nd</sup> (Kriste), passed 5,5,5,5,5.
- **Motion to approve** the Strategic Development Plan as revised. (Anita), 2<sup>nd</sup> (Erik), passed 4,5,5,5,5.

**Approval of Minutes:** **Motion to approve** the minutes of September 23, 2010 as revised and October 6, 2010. (Anita), 2<sup>nd</sup> (Kriste), passed 5,5,5,5 (1 abstention)

**School Report:**

- **Enrollment:** Unchanged at 72 students. Two more third graders added to the waiting list.
- **School Improvement Plan:** This document was completed and turned in to 509J by Dan. The board discussed ways to increase teacher and board input on this. The board would like to have a procedural guide for the SIP.
- **Conferences:** Conferences take place October 28, 29, and November 1. Dan is not sure that student portfolios are up to the level we would like them to be.
- **Budget:** Dan received a check today for \$4000 in SFSF funds. The board discussed the need for user-friendly budget access for the board showing annual budgets, year-to-date, and monthly expenditures. Dan will work with Elisa to produce these.
- **TAG Testing:** TAG testing has been completed for this year. (Kindergarten and Grade 2)

**Corporate Registration:** Anita filed the ICP corporate registry with the state as required in a letter given to her by former board member Kathleen Westly. Treasurer McCreary reported that this already had been done in May. **AI-1: Anita** to contact the state to see about a refund of the double-paid corporate registry fee.

**Community Report:** The Giving Thanks celebration is scheduled for November 20. The PTO has discussed several fundraising options such as a bike ride.

**Treasurer's Report:** The Chase account is still open. The last check has cleared. Morning will close that account and transfer the \$873.55 to the OSUFCU account. That account currently has a balance of \$484.50 with a check for \$250 outstanding. The application for the OSUFCU credit card has been submitted. The credit union has requested a minimum balance of \$5000 in the money market account to cover any credit card expenses.

**Tax Consultation:** The board discussed whether to hire Payton for 2 hours to consult with Elisa on filing the tax paperwork. **Motion to approve** the expenditure of \$40 to hire Payton James-Amberg for 2 hours of Tax Consultation. (Anita), 2<sup>nd</sup> Kriste, passed 5,5,5,5,5.

**Public Address System:** Dan has received estimates of about \$1600 to install an amplifier for the PA system. This includes testing and hooking up any speakers that are no longer wired. **Motion to approve** the expenditure of up to \$2000 for the installation of a new amplifier for the PA system. (Tanya), 2<sup>nd</sup> (Kriste), passed 5,5,5,5,5. Dan reported that the telephone system has some problems, but none of them are critical.

**Board Input to Newsletter:** Kriste will take responsibility for the inclusion of a section in the school newsletter for input from the board. Board members will have a chance to review this when Kelly Bell submits the draft newsletter for review.

**Charter Renewal Status:** The charter renewal application is nearing completion. The board discussed the status of each section in the application. **AI-2: Anita** to work on the K-8 section. **AI-3: Dan** to review and provide input on the Character Education section, the Grades 1-3 section, and the Grades 4-5 section. **AI-4: Morning to correct** the mission statement in the renewal application.

**Parking Lot Striping:** Erik researched options for painting the parking lot. This is something we can do with volunteers. **AI-5: Erik** to acquire paint and needed supplies for painting the parking lot.

**Strategic Development Plan:** The board discussed the Strategic Development Plan. Many items have been completed. Of note is the desire to form a committee to discuss the homework philosophy, and the desire to have an Americorps volunteer to act as Project Coordinator. **Motion to approve** the Strategic Development Plan as revised. (Anita), 2<sup>nd</sup> (Erik), passed 4,5,5,5,5.

**Review of Action Items:** The board reviewed the list of Action Items and removed those that have been completed.

Meeting adjourned at 9:05pm.

Minutes taken by Erik Swartzendruber and submitted and filed by same.

Table of 509J meeting attendance:

November 8: ICP Board to present charter renewal application.

December 13: Erik

January 10: Morning

February 7: Kriste

Calendar:

November 4: ICP Board Meeting

November 18: ICP Board Meeting

November 20: Giving Thanks Celebration

*CONSOLIDATED LIST OF ACTION ITEMS:*

Carryover from the Minutes of June 3, 2010:

**AI-3: Dan** to direct Gretchen (Cedar) to correct any discrepancies on the website regarding numbering of policies and procedures, and to include the Building Use Request form on the website.

Carryover from the Minutes of June 10, 2010:

**AI-7: Morning** to send a copy of the compiled Board Review information to Erik to attach to the minutes.

Carryover from the Minutes of September 9, 2010:

**AI-3: Anita** to update and format the Collections Development Policy document.

Carryover from the Minutes of October 6, 2010:

**AI-2: Anita** to put busing into the Strategic Development Plan.

**AI-5: Anita** to present a plan for a donation campaign.

New from the Minutes of October 21, 2010:

**AI-1: Anita** to contact the state to see about a refund of the double-paid corporate registry fee.

**AI-2: Anita** to work on the K-8 section.

**AI-3: Dan** to review and provide input on the Character Education section, the Grades 1-3 section, and the Grades 4-5 section.

**AI-4: Morning to correct** the mission statement in the renewal application.

**AI-5: Erik to** acquire paint and needed supplies for painting the parking lot.