

ICP Board Meeting Public Session, November 12, 2020

Attendance: Attendance: Karen Steele, James Anderson, Megan Irwin, Erin, Jamie Hahn, Matthew Lowe, Laura Foley, Avie Meadows, Shawndee Bausch, Bartee, Brittney Bryant, Julie Jacobs, Kathryn Becker-Blease, Dawn De Garmo, Patrycja Myles, Karin Bolender Hart, Jennine Livengood, Keitley Jacobberger,

Call to order: 7:05

Approval of Minutes: James moves to approve, Karen seconds, (5,5,5,5,5,5)

October 8th Executive Session and Public Session

October 13th Executive Session and public Session

James Moves to ask admin to survey teachers, parents and students, Karen seconds (5,5,5,5,5,5).

Monday, the Leadership team will build a survey for parents and students to capture what is going on at their homes with CDL, and get feedback on how to improve learning situations. Point is to learn what is working, what's not, and where support can be given.

Artists in Residence: James moves, Erin seconds to approve up to \$3000 for a single session of Artist in Residence, with a target of early 2021 delivery (5,5,5,5,5,5). -Karen recommends checking out Ford Family Foundation and exploring grants.

Computer Hardware: James moves and Karen seconds (5,5,5,5,5,5) to allocate \$6000 for computer hardware, including doc cameras for teachers for small group work.

Executive Report: Things are going very well!

Enrollment 116 currently, could have another student join after Thanksgiving.

Wednesday attendance is a problem (it is mandatory, not optional). Getting approx. 60% participation, - Ms. Avie.

Behavioral Specialists, starting friendship groups. Staffing: need to advertise for a sanitation person when ready for re-entry. Welcomed Ms. Stein, inclusion Specialist, spending 2 hours with SPED, and 2 hours with Mr. Day's class each day.

Questions going forward: administratively, will we follow Corvallis School District's lead, and open enough for some students (ones with connectivity, attendance issues etc.).

Chrome books will probably be delivered early December, waiting on hard cases-but some have gone out to students that needed them. Victor is entering Chrome books into Incident IQ for tracking/device management.

Issues that other schools that have opened have experiences, the results of the survey...Masks are being worn, 6' social distancing has been a challenge. All have had Covid-19 positive students/teachers so far.

Artist in residence considerations: Plan would be “remote” artist in residence. Megan: is the budget the art teacher available for this? Laura: Dana Robinson (PTO) is working with the Art Center to explore a 6-week (Wednesday) program. James: Options might be to re-hire art teacher, allocate a budget for Laura to explore.

Backpack sanitation sprayer-We’ll need if/when we reopen. Will be useful in non-pandemic time as well.

Staff handbook is nearing completion.

Policies are moving forward.

Ms. Ness is working on a “new teacher quick reference guide”.

Working on curriculum development: Bridges manipulatives are in student’s hands, faculty team goals are in editing, progress coaching meetings to start end of November.

IT report-in draft

School Re-entry preparedness and training in December.

Health and PE are required subjects, working on ways to increase engagement.

Annual Financial reports have been submitted.

Physical building: new locks, exterior door handles, hand sanitizer, two new doors with windows. Chlorine levels are difficult to maintain due to low usage. Upgrade/repairs to: Shed to store things currently stored in kitchen area. Proposal seemed high to Karen.

OBOB (Oregon Battle of the Books) is on, PTO is financing as a line-time.

Looking at social/emotional components to students that are struggling with CDL.

Hybrid schooling: We can’t open right now due to other counties metrics...it’s possible we could negotiate with Benton Co Health Dept and perhaps only Benton kids if metrics are OK? But do we have staff to teach in person for students that need it? Laura: some staff are willing to be in building, others not. Ultimately, we don’t have the sanitation piece, or the in-person teaching piece, or the total county (s) metrics in place to reasonably consider in-person learning before the holidays.

Curriculum-wise, math and literacy are the priorities over social science and art... Experience from schools that are open is that sanitization takes a lot of time/resources away from “learning”. Using accelerated learning (moving forward/no remediation) is best practice in these situations.

Transportation is major problem-bussing has proven all but impossible for other schools.

PTO report: Auction has been moved to January, Saffron is the Lead. Dana is working on art supplies to send home to kids. Fundraising: Jump-o-thon, Bottle drop doing match on the 15th, other fund-raising efforts to come.

Treasure Report: Sequential Checks: Numbered 9089 through 9138 issued via OSCU Bill Pay. In this sequence, check #9101 was voided/returned to the bank per our Business Banking representative due

to it being a duplicate invoiced payment from Clean Energy Comfort. That documentation is available in hard copy for Karen's signature as well.

- 1). Quarterly tax reports for CY Q3 2020 were submitted to state and federal agencies, including the STT return and payment.
- 2). Quarterly financial reports for FY Q1 2020-21 were submitted to the District and the Board.
- 3). Audited Financial Reports have been submitted to the appropriate state agencies, the District, and the Board.

James and Karen met with Leanne. Met with woman that does Charter School books. Leanne can do her job remotely.

We're not paying the district back for the loan this year, so there is an extra \$20K from that line. Some areas of the budget are over, and some underbudget, overall, so far, the budget is not too far off track.

Salary schedules: CDL has salary schedule based on job descriptions, education status. Karen is going to review and work on a salary schedule update.

Art Teacher: Let's wait on hiring a new art teacher and focus on the required curriculum of PE/Health.

Backpack Fogger: Should be allocated under 254-541 Care and upkeep of buildings/equipment.

IT: Dual monitors, and arms to improve ergonomics, visibility.

Move Policy discussions to next meeting to next Tuesday November 16th at 7pm with a Friday November 20th contingency.

Adjourned 9:01.