

Job details

Open until filled

Salary

\$13 an hour

Job Type

Part-time

Number of hires for this role

1

Qualifications

- High school or equivalent (Preferred)

Full Job Description

POSTING DATE: August 24, 2021

CLOSING DATE: Open Until Filled

FTE: 0.5 (4 hours a day)

Start Date: September 1, 2021

Salary: \$13.00/hr.

PURPOSE: To support student learning by assisting licensed staff in curriculum/program implementation. Provide recess supervision for K-5 students at a small, rural charter school.

More information about Muddy Creek Charter School can be found at www.muddycreekcharterschool.org

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assists in the learning environment in a manner consistent with administrative direction and school policies and procedures.
- Manages student behavior effectively in accordance with Muddy Creek's behavior policy.
- Supervises students outside the classroom, as assigned.
- Standard First Aid certification, or the ability to obtain certification within two months of hire, may be required.

GENERAL PERFORMANCE REQUIREMENTS:

- Perform duties in a courteous and efficient manner that builds the confidence of staff, students, and the MCCS community and enhances learning.
- Establish and maintain effective working relationships with school personnel, parents, students and the public; work collaboratively as a team member.
- Maintain regular attendance at work and work activities and is punctual in meeting deadlines, attending meetings, and following schedule.
- Respect confidential information and the privacy of students, staff, and parents.
- Meet applicable physical ability/health and safety guidelines for the position.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to supervise large groups of children
- Ability to understand and implement the school's student discipline policy and manage student behavior effectively.
- Ability to work with challenging behaviors and creatively problem-solve difficult situations while using intervention strategies.
- Ability to understand and implement instructional goals and carry out work assignments in a manner that supports those goals.
- Ability to interact effectively and collaboratively with individuals and groups of all ages.
- Ability to independently organize and carry out work assignments, follow student schedules or individualized education plans.

How to Apply:

Please send: (1) A letter of interest (2) Resume or statement of work history and (3) Contact information for 3 references.

For Veterans preference, please submit form DD-214 or DD-215.

Submit resume and references

to: <https://muddycreek.bamboohr.com/jobs/view.php?id=23&source=aWQ9MTc%3D>

Muddy Creek Charter School is an Equal Opportunity Employer.

Muddy Creek Charter School does not discriminate on the basis of race, color, national origin, age, religion, gender identity and/or expression, sexual orientation, political affiliation, or handicapping conditions in its educational programs or employment. No person shall be denied employment solely

because of any impairment that is unrelated to the ability to engage in activities involved in the position or program to which application has been made.

Job Type: Part-time

Pay: \$13.00 per hour

Benefits:

- Dental insurance
- Employee assistance program
- Vision insurance

Schedule:

- Monday to Friday

COVID-19 considerations:

All employees must be vaccinated for Covid-19 by October 18, 2021 or FDA approval. All employees and students must wear masks and maintain a distance of 3ft or more. Surfaces are sanitized at the end of each day.

Education:

- High school or equivalent (Preferred)

Work Location:

- One location

Work Remotely:

- No