

FINAL
(Approved 3/12/15)

Inavale Community Partners
Board Meeting Minutes
February 12, 2015

Page 1 of 4

ICP Board Meeting called to order at 7:05pm in the MCCS Staff Room

In Attendance: Dan Hays, Kim Phillips (left @ 8:45), Josh Phillips (left @ 8:45), Barb Holt, James Anderson, Melissa Harris, Michelle R. (left @ 8:15), Erik Swartzendruber, Tim Martin, Leah Gorman

Summary of Votes:

Motion to approve the minutes of January 15, 2015. Erik moves; Tim seconds; passed 5, 5, 5, 5.

Motion to approve the class configuration for 2015-16 as K, 1/2, 2/3, 3/4, 4/5. Erik moves; James seconds; passed 5, 5, 5, 5.

Motion to approve request for extended unpaid leave through the end of the school year for Melissa Malusky. Erik moves; James seconds; passed 5, 5, 5, 5.

Motion to approve Policies G00019b, HR00051a, HR00052a, HR00053a. Tim moves; Erik seconds; passed 5, 5, 5, 5.

Public Comments: James mentioned an Oregonian article containing a vaccine map showing vaccine opt-out rates for each school in Oregon. MCCS currently has a vaccine exemption rate of 36%. State law allows parents to opt out for religious or philosophic reasons. However, if an outbreak occurs, the health department requires that all unvaccinated children be excluded from school. Discussed educating parents about the law and other concerns related to vaccination compliance.

Approval of Minutes: Approval of January minutes.

Motion to approve the minutes of January 15, 2015. Erik moves; Tim seconds; passed 5, 5, 5, 5.

Reports:

PTO Report: Working to organizing Spring Campout. PTO also interested in organizing a talent show and getting the lunch program up and running in the future. Have discussed fundraising/grant writing to provide funds for replacing the oven and venting system.

FINAL
(Approved 3/12/15)

Inavale Community Partners
Board Meeting Minutes
February 12, 2015

Page 2 of 4

509J Report: Kevin plans to come out to MCCA soon.

ICP Treasurer's Report: None

Budget Report: None

School Report: Enrollment has remained stable throughout the year. Dan has budget concerns. At this point in the year, MCCA is on target with the budget. Areas where spending has gone over budget include assistant pay, Leann's work on technology upgrades, and outside yard maintenance. Leak found in server room, and roof repair needs to be completed to successfully prevent future leaks. Summer would be the best time to complete the re-roofing of this section of the school. Electricians have been called in to increase power supply to support more microwaves. Dan mentioned the importance of preparing for full day kindergarten next year.

Discussion and Decision:

Class Configuration for 2015-16: Dan recommends 1/2, 2/3, 3/4, 4/5 class configuration and teachers agree that this configuration is currently the best option. Kim asked about long term planning to keep class configuration from fluctuating from year to year. Melissa pointed out the larger class sizes currently in grades 1 and 2 make this challenging, and that the ability to do this would depend on how the numbers play out. Discussed the challenge of projecting class numbers for future years due to fluctuating enrollment. While all agreed that the goal of keeping class configurations stable over the years is paramount, navigating the current larger numbers in first and second grade will determine how soon this can happen. With regard to a future permanent class configuration, Leah suggested having a straight K and straight 1, two 2/3, two 4/5. Discussed other permanent class configurations.

New developments indicate that there may be 17 siblings wanting to enroll in kindergarten vs. 16. Because the cap is at 16, there would need to be a lottery among sibling candidates for kindergarten slots. Reviewed the Enrollment Policy and what it would mean for in district vs. out of district siblings if a lottery among sibling candidates needed to be held. Discussed the pros and cons of changing the kindergarten cap to accommodate the possibility of a 17th sibling. Michelle expressed concerns with moving the cap up including space issues and the proven benefits of small class size, particularly in kindergarten. No changes will be made to kindergarten cap at this point, as keeping a small kindergarten class size is important and sibling numbers are not set in stone.

FINAL
(Approved 3/12/15)

Inavale Community Partners
Board Meeting Minutes
February 12, 2015

Page 3 of 4

Motion to approve the class configuration for 2015-16 as K, 1/2, 2/3, 3/4, 4/5. Erik moves; James seconds; passed 5, 5, 5, 5.

ED/Board Review: Dan mentioned the 360 review that the District does and pointed out the value of surveying all parties that have a vested interest in MCCS. The current draft of the ED review is overwhelming and needs to be condensed. Discussed having three different surveys for Board, Staff and Community so that individuals will only need to answer questions that pertain to the nature of their interactions with the ED. Discussed having individuals from the District also fill out surveys. Melissa suggested paying for service to offer online surveys. This would reduce the time needed to tally surveys.

Board review also needs to be written. Discussed importance of considering the long term vision for MCCS. Leah suggested asking parents what they want to see happen in the next several years in order to obtain community input.

Reviewed Policy HR00027c to determine what options were available for unpaid maternity leave. Discussed appropriate time allotment for Melissa Malusky's maternity leave, should she end up needing more than 6 weeks.

Motion to approve request for extended unpaid leave through the end of the school year for Melissa Malusky. Erik moves; James seconds; passed 5, 5, 5, 5.

Policy Review/Approval: Tim suggested that at each Board meeting, Dan make a report about the progress on the items on the Accountability Calendar for that month. This would help determine if the Accountability Calendar is serving its purpose and allow the ED/Board to make adjustments as necessary. Reviewed remaining policies related to staff attire, work-related injury and illness reporting and fitness for duty. Policy HR00050a was discussed, and will be further revised for reviewed during the March meeting.

Motion to approve Policies G00019b, HR00051a, HR00052a, HR00053a. Tim moves; Erik seconds; passed 5, 5, 5, 5.

Calendar/Action Items: None

Due to changes in circumstances, Tim indicated that he will be looking to step down from the Board as early as the beginning of next school year or as late as the end of

FINAL
(Approved 3/12/15)

Inavale Community Partners
Board Meeting Minutes
February 12, 2015

Page 4 of 4

next calendar year. He wants to leave the Board in a healthy place and is willing to continue serving at this point.

Meeting adjourned at 9:45pm

Minutes taken by Melissa Harris

ACTION ITEMS: None