

**FINAL**  
(Approved 5/14/15)

Inavale Community Partners  
Board Meeting Minutes  
April 9, 2015

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ICP Board Meeting called to order at 7:15pm in the MCCS Staff Room

**In Attendance:** Dan Hays, Erik Swartzendruber, Melissa Harris, James Anderson

**Summary of Votes:** None. Quorum not present.

**Public Comments:** None

**Approval of Minutes:** Quorum not present.

**Reports:**

**509J Report:** None

**ICP Treasurer's Report:** None

**PTO Report:** PTO is helping organize the Wildlife Stewards Summit, which will take place on May 7th. A new MCCS family has volunteered to mow the field.

**Budget Report:** Dan is working with Leann to provide financial reports that includes budget information that will be helpful to the Board. Items such as Carryover, line items, and budget summary provide information the Board would find helpful. Spending for trainings, yard maintenance and certain salaries is over budget. Leann has been working to compile a financial summary document like the one Elisa used to present to the Board.

**School Report:** Dan asked what information the Board would like to have in the school report. Erik and James suggested changes in enrollment such as how many students have come and gone and which classes are full and which ones have openings.

A severely disabled child will be enrolled for kindergarten next year and will likely need an aid. The District is responsible for providing care for these extra needs. Since this student is from Philomath, Dan is still negotiating with the District about the appropriate setting for this student and accommodations.

All day kindergarten will bring changes for next year, but staff seem excited and ready to meet any additional challenges this may bring. Assistants may be moved around during art, PE and music to help specific students in other classrooms who need extra assistance. This creative flexibility will be very beneficial to students

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who need extra support. Instead of pulling students from their classrooms, assistants will provide additional support in the classroom setting, allowing students to be apart of classroom activities.

A student who is transgender is currently on the waiting list. Discussed ways to provide a nurturing setting for this student should this student be enrolled at MCCA, and how to address some of the issues that may will arise.

Erik asked about the school's approach to parents who may not what their kindergartener to stay the entire school day when full day kindergarten starts next year. Dan and Michelle want to accommodate parents who may not want their child to attend the entire day. The Board and Dan wish to remain as flexible as possible, but must also ensure that the school complies with any legal requirements related to attendance.

Staff have concerns about the Smarter Balance Assessment. Some of this concern relates to teacher evaluations being linked to student scores. Discussed ways to ensure that students and staff are not stressed out about these assessments. While the school does have to consider the District's requirement about test scores, STAR testing is actually a more useful and relevant tool to determine student growth over the course of the academic year and help teachers assess which academic concepts need additional support.

Dan is working to help staff who need additional support to improve job performance. He and Barb have provided informal plans of assistance and will continue to provide support. Progress made on these plans of assistance will be taken into consideration when deciding whether to re-contract for next year.

**Discussion and Decision:**

**Capital Expenditures:** Discussed shelving costs for the library. Board and Dan feel it is better to invest in quality. Funds from Afternoon Adventures and PTO will help cover the library shelving and other capital expenditures. Roof, water system, playshed roof, and other capital improvements will need to be funded. Dan will provide the Board with a budget summary for the May meeting so that the Board can determine which improvements can be funded.

Discussed curriculum supply needs, which include STEM kits and supplies.

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**Policy HR00050a and HR00043b:** Edited HR00050a. Changed wording to apply to all probationary employees who work hourly or contractually. Eliminated overly specific wording to allow for flexibility in hiring. Policy ensures that any hourly employees who have worked for one year and are re-contracted for the following year will become salaried.

HR00043 has been updated to include a Disclosure Release Form. Oregon law requires that the school send a Disclosure Release form to an applicant's three most recent employers who are educational providers. This form asks these most recent employers to disclose any child abuse or sexual misconduct of the applicant that they have on record.

**ED/Board Review:** Looked over the two ED reviews and the Board review. When sending out surveys, the school will give individuals a deadline of two weeks to complete the review. Melissa will make sure Jennine has access to what she needs to get the reviews sent out.

**Independent Community Center:** Anita Grunder, who is a member of the Independent Community Center asked the Board to consider allowing the ICC's large ticket building expenses to be routed through ICP so that ICC can receive a tax deduction. Anita suggested that ICP retain a percentage of the donation (5%) to help pay for the additional accounting required. Both Dan and the Board are in favor of approving this request. Dan says the additional accounting required would be minimal and a 5% donation retention is not necessary. Erik will communicate with Anita and the Board will vote to approve this request during the May meeting.

Erik was very impressed with the work that Tom's class did to make pillow cases for children with cancer. Suggested supporting and encouraging the school to take on additional projects that meet the needs of the community. Discussed updating the school website. Melissa kept the website updated in the past, but now only updates Board related information. Said she is willing to help update website if this is a need. Dan will discuss the website with Jennine.

**Calendar/Action Items:** None

Meeting adjourned at 9:54pm

Minutes taken by Melissa Harris

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