

**FINAL**  
(Approved 7/17/14)

Inavale Community Partners  
Board Meeting Minutes  
June 12, 2014

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ICP Board Meeting called to order at 7:05pm in the MCCS Staff Room

**In Attendance:** Erik Swatzenruber, Dan Hays, Melissa Harris, Barb Holt, Kelly Bell, Tim Martin, Janice Thompson (via phone conference from 8:10 to 8:15pm). Quorum not present.

Tim Martin announced his intention to be considered a candidate for the ICP Board. Indicated that he cannot take on additional Board tasks besides Board meeting attendance.

**Summary of Votes:**

**Motion to approve** the contract between the ICP Board and the Corvallis School District 509J. Erik moves; Melissa seconds; passed 5, 5, 5, 5 (Janice voted via phone conference).

**Public Comments:** None.

**Approval of Minutes:** Quorum not present to approve minutes. May minutes will be approved during the July meeting.

**Reports:**

**PTO Report:** PTO has spent substantial time preparing for Field Day and Graduation. Field day was a great success and several parents gave very positive feedback.

**509J Report:** The District is waiting on the ICP Board to approve the charter renewal contract.

**ICP Treasurer's Report:** Elisa not present, but sent her report. No expenditures reported.

**Budget Report:** Due to more ADM income than budgeted, as well as other savings, fiscal year loss will be approximately 22K vs. 42K.

**School Report:** Enrollment has held steady at 98. There are still 108 students for next year despite the departure of several families. Some teachers have held time for open house to help compensate for the loss of student-led conferences.

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Fire Marshall wants the range in the kitchen to be removed. Cherry City will likely take the range and boiler out, free of charge.

New classroom assistant was hired for Melissa's classroom. Melissa's current assistant will move to kindergarten. Music teacher Kelsey Janes has been doing an impressive job of providing enriching music education to M CCS students, which includes a foundation in music theory. She is willing to offer band and choir if funding and time slots for these activities can be located. Kelly suggested that these activities could be offered during breaks or lunch if pulling kids out from class time is not acceptable.

Barb shared about the various place-based and project learning opportunities M CCS teachers have provided for their students, including a field trip to down town Corvallis and accompanying shoe box businesses projects, plant festivals, etc. Elizabeth continues to do an impressive job integrating art into academics and supporting teachers. All staff will be returning next year.

The District is eager to have the ICP Board sign the charter renewal contract. The District is not comfortable adding wording to contract about the reverter clause regarding the Thompson's land. They are in the process of having their lawyer reaffirm the contract with the Thompsons and believe this is a separate issue from the charter renewal contract.

Barb said the District is making their staff development fair available to all M CCS staff free of charge. This includes training for Star testing.

Physical plant – Asbestos removal and floor replacement are scheduled to take place during June and July. Volunteers will be painting the art room.

State test scores are in and are looking good. Test participation was 100 percent and almost all students met or exceeded the OAKS requirements.

**Discussion and Decision:**

**Charter Contract Renewal** – Erik called Janice. Janice expressed reservations about the District's delay in responding to the Thompson families concerns regarding the reverter clause, but agreed to vote to approve the contract for the sake of the school.

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*Motion to approve* the contract between the ICP Board and the Corvallis School District 509J. Erik moves; Melissa seconds; passed 5, 5, 5, 5 (Janice voted via phone conference).

**Policies/Procedure Update Proposal** – Discussed policies and procedures that Melissa sent out to the Board and Administration. Tim asked if past revisions were documented. Reviewed proposed changes to Procedure1.00001d, including the suggestion to combine Procedure1.00001d Procedure1.00017b drafts. Looked over RACID. Discussed the use of Google Docs and who should have access. Melissa suggested creating one Google account and sharing the username and password with the Board and Administration. Dan suggested that Jennine was the only Admin that needed to have access to Google Docs. Approval of these policies and procedures can take place during the July meeting.

Melissa suggested scheduling a Board work session to review and approve policy and procedures. Dan said the 509J Board often holds work sessions to complete additional work that needs to be done.

Melissa will be gone during the second week of July. Tentatively planed to move July Board meeting to the Thursday, July 17<sup>th</sup> at 7pm due to Melissa's schedule conflict.

**ED/Board Evaluations** – Discussed how RACID is a good tool for performing these evaluations. Dan suggested that in the future, survey's be sent out in December to help initiate the evaluation process. Melissa asked how survey's would be collected for this year's evaluations since school is almost out. Erik asked about having Jennine send an email to parents asking if they want to participate in the survey. Jennine can then send a survey form to interested parties.

**Board Training** – Erik mentioned the online board training offered through The Center for Nonprofit Stewardship as an important resource for new Board members. He will also be looking to see what OSBA has to offer in the way of Board trainings.

**2014/15 Calendar** – MCCA will follow the 509J calendar. Board will vote on this in July.

**Calendar/Action Items** – Discussed action items.

Meeting adjourned at 8:38pm

Minutes taken by Melissa Harris

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**ACTION ITEMS:**

New from June 12, 2014

**AI-1:** Dan will follow up with the District about the legal agreement between the District and the Thompson family. Dan said he will insist that the District have their lawyers draw up a new agreement affirming the District's commitment to return the Thompson land back into farmland should the school no longer exist.