

ICP Board Meeting called to order at 7:10pm

In Attendance: Erik Swartzendruber, Dan Hays, Melissa Harris, Leonne Bannister, Melissa Champney, Melanie Kelley, Jennine Livengood, Mary Gunn, Guy Davis, Kelly Bell, Melissa Hays, Michelle Reichelderfer, Rob Hinton

Summary of Votes:

- **Motion to approve** the contract between M CCS and the Cunninghams trading use of the M CCS kitchen for lunches prepared for the M CCS Hot Lunch Program. Erik moves; Melissa seconds; passed 5, 5.
- **Motion to nominate** Melissa Harris for position as ICP Board Secretary. Erik moves; Melissa seconds; passed 5, 5.
- **Motion to allocate** \$6,000 to the Operating Budget for the 2013/2014 school year to hire a school counselor for 8hr/wk. Erik moves; Melissa seconds; passed 5, 5.
- **Motion to authorize** the filling of the 1/2 teaching position with a long-term substitute, provided that appropriate licensure requirements are met. If licensure requirements are not met, the 1/2 position advertisement will be posted immediately. Erik moves; Melissa seconds; passed 4, 4.

Public Comment: None

Approval of Minutes: No minutes to approve.

Reports:

PTO Report: Mary reported that M CCS will have a Meet & Greet at Tye Winery instead of the Fall Campout. There will be games, a spaghetti feed and wine. An informational email will be sent out to families. Scheduled for Friday, September 6th from 5:30-8:30pm.

School Lunch/Kitchen: Kitchen Committee drafted a contract with Melissa & Daniel Cunningham of Chintimini Farm to trade use of the M CCS kitchen for lunches prepared by the Cunninghams featuring their pasture raised meats. Lunch prices (regular/reduced/free) will remain the same as last year. Lunch tracking system will be ordered.

Dan asked about how Cunningham's use of utilities would be factored into agreement. Suggested not charging for utilities in exchange for free staff lunches. Can be very flexible with this. Melissa H. will contact Kitchen Committee and Cunninghams about this.

Motion to approve the contract between MCCS and the Cunninghams trading use of the MCCS kitchen for lunches prepared for the MCCS Hot Lunch Program. Erik makes motion; Melissa seconds; passed 5, 5

509J Report: None

ICP Treasurer's Report: No change.

Budget Report: Nothing has changed in the budget. Must consider adding dollars for a school counselor position. Dan has not yet contacted district to see if they will help subsidize a counselor, but will do this.

Board Report: Dan read MCCS mission & vision. Had everyone read through Board Report on their own and invited questions. Michelle R. asked if one person can be hired for both classroom assistant position and Afternoon Adventures position. Dan said there are several candidates that have applied for both positions.

Discussion and Decision:

Board Recruitment: Discussed ways to get more people on the ICP Board—email to parents, ads in Gazette Times and other papers, craigslist, making flyers to handout to community members and organizations (Strengthening Rural Families, Osborne Aquatic Center). Michelle, Mary and Melissa C. had lots of suggestions.

Motion to nominate Melissa Harris for position as ICP Board Secretary. Erik makes motion; Melissa seconds; passed 5, 5.

School Counselor Position: Can contract for position or go through hiring process to have school counselor as regular staff member. Dan says more expensive to hire, but provides more stability and consistency.

Discussed school counselor vs. behavior specialist, school counselor's role in working with student behavior, MCCS's student population growth and need for more behavior support. Leonne and Guy provided multiple insights as to how a school counselor could help MCCS.

Motion to allocate \$6,000 to the Operating Budget for the 2013/2014 school year to hire a school counselor for 8hr/wk. Erik makes motion; Melissa seconds; passed 5, 5.

Math Instructor: Melissa C. mentioned that Leah is very interested in the idea having a math instructor hired to help with math groups.

1/2 Teaching Postion: Two options to fill vacancy for 2013/2014 school year are to have a long-term substitute (Barbara Holt) begin hiring process mid-year OR begin hiring process right away and hire before school year begins.

Melissa C. very excited to work with Barb Holt wants to take opportunity to learn from a veteran teacher. Michelle asked about Barb Holt supervising Kim during her student teaching and then taking the 1/2 teaching position mid-year. Erik mentioned that MCCS cannot assure anyone a job and that all candidates would have to go through proper hiring procedure.

Melissa H. brought up licensure issues. Barb Holt's license expires in August and needs to be renewed in order for Kim to be able have her as a supervisor. Suggested reconsidering opening up the Head Teacher position to make a veteran teacher a permanent part of MCCS. Read letter from Noelle about her concerns and wishes. Mentioned Betsy's concerns.

Discussed concerns about students transitioning from one teacher to another mid-year, hiring pool being "richer" in summer vs. mid-year, potential licensure expiration. Jennine and Melissa expressed extreme concern over all the things that needed to be accomplished before beginning of school year—felt that hiring a teacher would be too much to do/do well. Other staff agreed. Discussed multiple benefits of having a veteran teacher at MCCS. Melanie, Rob, Guy and Mary said that small size of MCCS and close-knit community/school environment would mitigate process of transition for students. Staff and parents present in favor of long-term substitute vs. hiring before the start of the school year.

Michelle stressed importance of assuaging parent concerns through communication and possible option of parents making a teacher request.

Motion to authorize the filling of the 1/2 teaching position with a long-term substitute, provided that appropriate licensure requirements are met. If licensure requirements are not met, the 1/2 position advertisement will be posted immediately. Erik moves; Melissa seconds; passed 4, 4.

Discipline Policy: Leonne and Dan have met to discuss discipline procedures. Melissa H. talked about King's Valley discipline policies & procedures and how she is working to adapt them to fit MCCS's needs. Also discussed forming a committee to work on policy adaptations.

Melissa H. and Michelle R. talked about how bullying should have it's own section in discipline policy because its characteristics need to be addressed specifically. Michelle R. brought up student privacy and all discussed how to help students/families reconcile without violating student privacy.

Kelly asked how M CCS staff would ensure that proposed changes to student behavior management would actually be implemented consistently throughout the school.

Leonne and Guy provided information about Second Steps, Collaborative Problem Solving, and PBIS.

Meeting adjourned at 9:24pm

Minutes taken by Melissa Harris

ACTION ITEMS:

New from August 8, 2013 minutes:

AI-1: Melissa will contact the Kitchen Committee and the Cunninghams about utilities in exchange for staff lunches.

AI-2: Dan will contact district to see if they will help subsidize a school counselor for M CCS.

AI-3: Dan will post job advertisement for school counselor.

AI-4: Dan will draft letter to parents concerning the decision to use a long-term substitute to fill the 1/2 teaching position until mid-year. The Board will review the letter before it is sent out.