

ICP Board Meeting 7/26/16

In attendance: Erik, James, Barb, Karen, Kelly, Leann, Dave, Bryan

Public comment: None

Bryan has personnel items for an executive meeting later

James wants to go over the whistle blower policy

Leann wants to talk about budget policy

Approve the June minutes: Karen moves to approve, Dave seconds, approved all 5s

ED report:

accountability calendar and RACID policy

Bryan went over MCCS policy and has questions, changing our policies is one of his goals for the year

What about the SDP?- board replies we stopped updating it because it is so fluid

ED thinks the insurance is low for parent drivers, is unsure what the district uses

Refer to list of questions on policy sections provided:

question on providing age related media and music to the students, making sure this is happening

ED wants to know if we are providing field trips that are related to our curriculum.

Wants to know how we do drills and if we are following safety protocol

ED is letting board know what training he thinks we should have: signing board up for a League of Charter Schools conference, possibly have OSBA person come by this fall

groundskeeping- ED says the school needs help now! He is going to make a day for volunteers to come by, Dave can mow by 8/15, kill gophers, buy get a riding mower?, need to do better in our maintenance

board needs keys and codes

ED wants more than the janitorial team we have now, wants on campus person for cleaning that is committed to the school

Is committed to getting a higher percentage of money from the district and/or parents giving time and/or money so things can be paid for, wants to meet with district about 85% up from 80%, there is a Bill out to make it 100%?

All went over the accountability calendar

Aug 5th 3-8pm meet and greet- board and staff and their families, BBQs available and drinks and potluck for rest by alphabet, only visioning is expected, not official decisions

Leann and the budget report:

quarterly reports were sent and the entire year budgets

audit went well and they were complimentary- they found no material weaknesses, deficiency noted was to give more people financial duties but they realize it is a small school

taxes done

budget provided to board for last year and next year

auditors say you can't have a negative, do roof with last year's, we have the money but cannot spend it the right way so that there is not a negative, talk to Olivia, Quickbooks person, OBSA on how to do the money trail

board needs to show in writing that we have looked into the budget, WE LOOKED AT THE BUDGET, getting a report is not enough, must ask questions?, board look at the voided check report, reflect in minutes that it is done, have the Quickbooks audit tracker ran quarterly,

internal audit did not get done, Bryan and Leann will make a calendar

James needs notes put on the budget, items that the board has approved clearly marked

new reporting- if over spend then overspend but do not change the budget itself

staff benefits- still in talks

bookkeeping item- there was a \$20K transfer to cover summer items, done every year

invoiced district for special education money to make it more official

Leann let the board know that MCCS' cash balance in the banks is more than insurance will covered

Leann was congratulated by the board on all her hard work

other ED duties:

confirm board does not evaluate teachers, etc.

make sure ED work done is done according to mission, etc.

there are some freelance teachers to be talked to

need to strengthen communication

policy review as above

fiscal review, how we do our purchasing

look for grants

getting maintenance done, would like this not to be an ED duty

south wall bid of \$5K(\$1500 for south only), wait for earthquake grant 9/31 know in Jan?), get someone to do temp fix and do the roof in Aug.

personnel- EA hired 2 did offer and signed, will talk further in executive meeting, PE teacher not hired, only one applied so far, spec edu. person gone will talk to district

ED wants to change mission and vision statements, make it shorter more concise, vision is about the big picture, vision and mission statements are both right now, more concise makes more powerful, so can talk to others about it better, also the teachers need to know the vision and mission so they can teach to it

Meet and greet- 3:30-4:30 talk on 8/5, potluck until 8pm

James exit interview with Ms. Phillips, did bring complaints to Dan and the board never saw them, James wants to bring policies together, if some complaints about admin hard to go to ED, so how get to board in a quicker and easier way, OSBA gave templates, talk over at another meeting.

go to executive session...