

ICP meeting minutes 9/15/16

In attendance- Erik, Kelly, Barb, Tim, James, Karen, Leann, Dave, Bryan

Discuss how and where to keep the minutes

When email is sent to all board for approval, Bryan wants to be ccd

Where to store the minutes? Google drive, hard copy

after approval give to Jennine , executive minutes to James

Look up policy about minutes again, look to the future passwords, etc.

Approve July minutes- Erik moves to approve, Dave seconds, all approve with 5s

School report-

Leann's work load IT to be handled differently, lighten her load

RACID duties are being redone by Bryan, he gave a copy to Barb and others to look at their duties

Facilities- work done on the roof, there was some rot, gym wall had rot all around but only on the exterior

clean up day- did well, good turn out

well head- Dave Gibbs pump house remodel, not immediate, next year? Pipes outside

\$2500 to remove, inspect pump(more to replace it), pipes to underground , protect well head, M and H pump

Teacher evaluations- 50 page district manual Bryan condensed down to 1 page

components- student, professional growth, formal observations, informal, self evaluation, evidence collection, teacher evaluation tool, by law have to have system in place

report to state

process includes goal setting, walkthroughs, goal review in Feb.(allow to make corrections), end goals end of may, summative evaluation

Testing- won't go by only one test, one student can throw off the numbers in a class or the school context, baseline, learning and growth goal, rationale, strategies for success, professional learning and support

every child has a goal, even if low

will want the teachers to keep it simple

valuable time for ED and teachers to get together and see what's happening

if someone is really struggling with goals , not renew , fair warning and a plan to fix

goals are private, how relates to parent/teacher (not the place for parent comment but still can happen)

why not send class newsletters to board as evidence of goal, board says no

Bryan will give examples along the way

Sent vision and mission statements to teachers- asked them for an example of their teaching that meets the different components of the statements

Lead testing – no lead found, even in fountains

Art teacher will be our PE teacher, starting Monday, Elizabeth Watkins

PTO- clean up, goat yoga, mats in gym, slide,

Finances-

audit not out yet

budget- make it look different? Leann talked to others, will change to district way,

special Ed hired by Bryan plus will pay and get paid back, invoice every month, we evaluate, not in the budget because we are paid back, can use as factor in raising the 80% given to us

\$52K projected net income/retained earnings

Simplified now

reserved 69K and contingencies 7K now have a line, try to keep it but can use it if needed

no padding now

one time special allocations section- roof, library, seismic, building

balance sheet and profit and loss- some things changing

bank form is signed

benefits are intact-4 out of 6 opted out, staff happy, all in life insurance

milk lunch funds- reserve of \$2000, received 25 cent, but are reimbursed by state for some, could offer milk for free for awhile to spend down, helps with admin that Leann, Jennine and assistants, maybe pay for it, give back money to parents and ask if they want to donate, can purchase food for food-less kids?, coolers on field trips, can by signage, board does not object to this, milk alternative?

fire marshall is gone, new one come by? James wants hot lunches, have to be healthy, no admin by our staff

suggestions to get our freezer and stove back since we were promised money and never received

Goals for Bryan- for ED evaluation

from Bryan-communication between board, staff, parents, admin team/cabinet(Barb, Leslie, Bryan, (Leann))

staff evaluations

from board- morale of staff, keep it up

focus on the school- vision, mission, charter status in curriculum(be more experimental, teachers from here can do? Yes, they are here because they are wanting to get away from the mainstream),

influence teacher culture then that affects students through teachers.

Budget better

maybe first year lower expectations as get settled

delegation vs RACID of duties

Dave wants us to be updated about happiness every so often

board member have a lunch with the teachers, ask a question?

Complaint policy

James produced, sent draft

problem was in past if had complaints had to go to ED in writing and ED pass to board

now if complaint about ED can give straight to board

took out board liaison because we don't have one

changed to OBSA template for executive sessions

if complaint is about board member, that member will excuse themselves
try solve problem between staff, then go to ED, then to board
Erik wonders when parent goes to board about teacher- tell them to go to teacher, then to ED, then to board, board will give to ED
one board member can hear, but will go to all
individual members cannot arbitrate
wait for vote next month

Board recruitment

ask for more at potluck
find new secretary
get a treasurer to handle the ICP account, Erik nominates and James seconds that Karen do it, all approve
not staff and board at same time (contractor)
Tim's last meeting tonight

Fundraising

letter- Dave and Barb give to parents, share with grandparents, volunteer or donate, need addresses
suggest donations
grandparent gave a donation
Avie meadows wants to fundraise on board
website needs a place where you can donate online
PTO and board communication on fund allocations, different people and objects
non profit and receipts

Dan and volunteering fixed- coming to potluck

Meeting ended about 9:30pm

Minutes taken by Kelly Bell