

Convened at Philomath Library

Inavale Community Partners Board Meeting called to order at 2:04pm

Present: Anita Grunder, Morning McCreary, Kathleen Westly, Christine Horning, Tanya Freeman, and John Knight and Ron VanOrden.

Welcome to our guests.

Gratitude Corner:

- Special thanks to Payton James-Amberg, John Knight, and Kathleen Westly for their extra efforts in seeing the audit process through its final stages. Our audit review noted that we had excellent bookkeeping.
- Special thanks as well to Chana & Ron VanOrden for their many volunteer hours working on the computers last weekend to set up for testing so that we would be ready to go on Monday.

Meeting Minutes Approval: Motion to approve minutes of 10/15/09 as revised (Morning), second (Anita); passed fists of 5's.

Public Comment: None today.

Review of AIs:

- **Grange Business:** Kathleen noted that she paid last month's electrical bill for the grange as a donation of \$0.58 and Payton will pay November's. Now that the WCGA funds have run out, we need to determine who is paying this bill. ICP has no financial obligation to the grange, but the bill comes to the ICP address (Muddy Creek Charter School). **AI-1: Anita** will follow up on the electrical bills with Grange.
- **Audit:** **AI-2: Anita & John** will follow up with the district regarding the retroactive \$3,000 that was deducted for this year's audit.
- **MCCS Executive Director's Report:** Kathleen requested that John include in his monthly financial report to the Board (2nd meeting of the month) the financial report that is due to the district on the 15th of every month. The Board would like to see the actual statement for best practices. **AI-3: John** needs to update the MCCS Accountability Calendar to include the bi-annual internal audits and present to the Board for a vote.
- **Testing:** Kathleen has learned that last year's MAP test results for Muddy Creek students are not showing up on this year's progress reports (which she discovered upon attending a middle school parent-teacher conference). **AI-4: John** to follow

up with Laurie Corliss and/or Mike Strowbridge at the district to 1) get the actual printed reports for parents and 2) make sure last year's results are recorded and available.

ICP Business

Breach of Contract Notice: On Monday, November 2nd, the 509J School Board is being notified that MCCS was in violation of 2 contract points in its Consolidated Action packet: 1) Executive Director's TSPC status and 2) the delayed audit and missed filing of 3 monthly financial reports. Status of each breach was rectified within the 30-day extension period. The Board discussed how to address this situation; the following actions were agreed upon: to notify MCCS families of the situation, to acknowledge the situation in a letter to the School Board and explain the steps MCCS has taken, and to contact ODE to find out what else might need to be done. Further, Tanya will be present at the 509J Board meeting to answer any questions that might arise. **AI-5: Anita** to write a letter to MCCS families for Board to review and then send to Chana for mailing by noon Monday, Nov. 2nd. **AI-6: Anita and John** to send a letter on behalf of MCCS to the 509J Board, copied to Jeanne Holmes and Kathy Rodeman. **AI-7: Anita** to contact Donna Brandt at ODE to find out any further steps.

Meeting adjourned at 3:03pm.
Minutes submitted by Christine H. Horning

Calendar:

The next ICP Board meeting will be **Thursday, November 5** at 7pm. Please mark your calendars. Inter-district transfer period begins November 2nd and goes until January 15, 2010. Friday, November 6th is Charter School Renewal Workshop in Clackamas; Morning & John to attend for MCCS. Giving Thanks Potluck is Saturday, November 14th.

Also: Table of 509J attendance: Nov. 2 Tanya, Dec 7 Kathleen (semi-annual report?), Jan 11 Christine, Feb 8 Tanya, Mar 8 Anita, April 15 Kathleen, May 3 Morning, June 21 Anita

Future agenda items

Aft. Adv. Program Proposal; School enrollment caps; Extended Leave Policy, Policy for Complaints Against Charter School, CID of RACID; report re: 509J Board meeting (Tanya Nov. 2);

New from Minutes of November 1st:

AI-1: Anita will follow up on the electrical bills with Grange.

AI-2: Anita & John will follow up with the district regarding the retroactive \$3,000 that was deducted for this year's audit.

AI-3: John needs to update the MCCS Accountability Calendar to include the bi-annual internal audits and present to the Board for a vote.

AI-4: John to follow up with Laurie Corliss and/or Mike Strowbridge at the district regarding MAP testing for last year to 1) get the actual printed reports for parents and 2) make sure last year's results are recorded and available.

AI-5: Anita to write a letter to MCCS families regarding breach of contract notices for Board to review and then send to Chana for mailing by noon Monday, Nov. 2nd.

AI-6: Anita and John to send a letter on behalf of MCCS to the 509J Board regarding breach of contract notices, copied to Jeanne Holmes and Kathy Rodeman.

AI-7: Anita to contact Donna Brandt at ODE to find out any further steps regarding breach of contract notices.