

**Present-**

Karen Steele, Bryan Traylor, Erin McMullen (notetaker), James Anderson, Jaime Hahn, Andy Altishin

Call to order 7:05

**Summary of votes:**

**James moves to approve October minutes, Karen 2nds (5,5,5,5)**

**James moves to approve OSBA service renewal, Karen 2nds (5,5,5,5)**

**Public Comment:**

- What/where is the balance or the PTO of raising funds/creating community
- Bryan thanks the board for allowing him to travel to Japan
- Need to send Thank You notes to Dave and Erik
- Student Success Act-Are we a part of that? Yes, Bryan will follow up with the district

**Treasurer's report- Karen**

- Checks # 5667-5720
- Erin is signer on all accounts
- Cave and Erik have been removed
- Now setup with required accounts for E-rate
- lots of bookkeeping activities

**ED Report-Bryan**

- Enrollment steady at 121
- Wait list- KG-10 1st-1 2nd-2 3rd-4
- Attendance- will be sending out "nudge" letters to the 9 students who fall below the 90% attendance rate
- Buses-have been better, some kids have been taken off of the buses
- Lost one child from 1<sup>st</sup> grade, will move on the wait list once move is final, would potentially include 3<sup>rd</sup> grade sibling.
- Care meetings- 5 in October, 5 thus far in November
- Parent teacher conferences Oct 31-Nov 1. concerns raised are being addressed in CARE meetings
- Teacher goals, each teacher is developing a goal focused on enhancing MCCS
- Board membership-still one position to fill. OSBA says law doesn't deny employee from serving, but they suggest to not.
- Tutoring continuing with student, hoping to stat re-introduction soon
- OSB policy training in December
- Board training in January or February-3 hours
- District interactions- Bryan meeting with Melissa Dec 3<sup>rd</sup>

James moves to approve October minutes, Karen 2nds (5,5,5,5)

**Physical Plant report-Bryan**

- initial pre-bid meeting 11/12, 5 contractors will be submitting bids, due Nov 21.
- work on seismic could start as soon as June 15<sup>th</sup>
- would like abatement to take place over spring break. Discussed the potential to add a day to spring break to allow for ample time to complete work.

- Potential to discuss with PTO adding some time to the campout to have volunteers help remove things from walls, classrooms, closets, etc to speed up the process.
- Drawing from Yohn for storage building lean to and new building, expect drawings fro foyer expansion soon.
- Boiler room-in touch with a new company out of Eugene, may be able to help as our tanks are not registered with the state.
- Kitchen- parts have been ordered and a ventilation company contacted

Jeff Cygan- as a board member he would need to recuse himself from any conflicts that may arise during discussion and votes. Will request Jeff to apply.

James moves to approve renewal of OSBA service Karen 2nds (5,5,5,5)

Radio purchase, in budget under equipment line 241-541

Andy Altishin- potential board member, experience with budget, and some child development at the Farm Home, experience with equipment and projects.

End 8:10pm