

**Present-**

Karen Steele, Erik Swartzendruber, Bryan Traylor, Erin McMullen (notetaker), Dave Buchanan, Alexendra Budlong, James Anderson

**Call to Order 7:05**

**Summary of Votes:**

**Motion to approve September 2018 minutes** Karen motions, Eric 2<sup>nd</sup> (5-5-5-5)

**Treasurers Report-Karen:**

Checks #5226-5273

Check #5255 VOIDED

**PTO Report-**

- PTO formed a Slack page to organize and energize the members and parents
- movie night and giving thanks event under discussion
- Dana Robinson heading up organization

**School Report-Bryan-**

- Steady enrollment
- 3 CARE meetings to better serve children
- Ellen Demarest did a presentation to staff on articulation/identification/evaluation/services provided for students
- Attendance- 1 student on watch
- Conferences October 31, Nov 1-2. Discussed potential for childcare during part of the time

**Admin-**

- Started check-ins with staff, aiming for 3 per year/employee
- Trying to compare and relate Leann's position
  - Looked at comparable small school districts and how positions are compensated
  - Current roles that she fills include business manager, analyst, budget, comptroller, payroll/benefits/accountant/IT
  - business manager salary- \$19,629
  - Bryan expressed concern about Business Manager being under compensated. Currently 230 days, 4 hours/per day
  - Bryan will have proposal at November meeting with \$ specifics for business manager position
- Busing is improved. Bryan continues to investigate options with mid Columbia in order to phase out Dial-A-Bus
- Jury Duty
  - Bryan shared his Administrative Procedure Draft.
  - Board granted consensus
- OCSP expansion grant
  - For expansion of programs, education models, professional development, curriculum
  - not to be used for construction
  - Bryan will move forward on application
- IT-
  - CIPA compliance in now in place
  - upgraded laptops and projectors/document cameras
- Betty Phillips presented to staff as did Diantha Mollahan- both are great resources for staff and teachers.

**District Interactions-**

- Bryan requested that the district provide nursing support. Will continue the discussion over

- higher medical need students
- May need to consult lawyer
- District will consult over 504 plans including epi pens for our student with peanut allergy

### **Physical Plant-**

- Seismic grant project manager stopped by and was pleased with the overall shape and condition of our building

### **Discussion-**

- October 25th-Joint training for ICP and CSD School boards to understand Charter Renewal Process. Run by OSBA, Kristin Miles
- Bryan's report due on October 26<sup>th</sup>
- November 8th- Bryan and Barb present to the 509J at their board meeting
- December 13th- Public comment at the 509J board meeting
- January 10th- 509J vote on Charter Renewal.
  - After the 1/10 meeting- 90 day period to negotiate renewal parameters
- **Charter Renewal Application Sections**
  - **Leadership/Instructional Quality**
    - all certified teachers, besides music
    - students well prepared for middle school
    - test scores
    - Barb/Bryan experience levels
    - stability/instructor longevity
    - science integration
  - **Governance effectiveness**
    - board health
    - facility improvements
    - stable environment
    - balancing budget
    - successful audit
    - no law suits
    - compliance with laws
    - seismic grant/other grants
  - **Compliance**
    - unaware of any compliance issues on MCCS's part
  - **Mission**
    - art integration
    - project/place based learning
    - small classes
    - community involvement
    - multi age classrooms
    - test scores/transitioning to middle school
  - **Significant +/- trends**
    - facility improvements
    - stable environment
    - board member stability (9, 5, 4, 4, and 2 years)
    - parent involvement
    - busing
    - attendance
- **Discussion of Fund-raising letter**
  - revise and resend, review in November
- **Other items of discussion**
  - Buy a Bench

- agreement to take teacher reports every other month
- meetings set for Nov 1<sup>st</sup>, December 6<sup>th</sup>, January 17<sup>th</sup>. Offset dates to allow for full involvement in CSD board meetings in regards to Charter Renewal
- **November Meeting**
  - Look at charitable donation and discuss spending
  - Bryan's goals for 2018-2019 year

**Meeting Adjourned 9:07pm**