

Inavale Community Partners
Board Meeting Minutes
Date

ICP Board Meeting called to order at 7:05pm in the MCCS Staff Room

In Attendance:

Erik Peter Schwartzendruber

Barbara Holt

Bryan Traylor

Karen Steele

Janell Johnson

James Anderson

Summary of Votes:

9/15/2016 Minutes approved

Fundraising letter authorization

Public Comments:

Janell is visiting her first meeting tonight with an interest in becoming new board member.

Approval of Minutes:

James added last names to the attendance list for the September minutes

September minutes approved. Motion by James, second by Karen, everyone votes 5

Reports:

Erik mentioned we're going to try and keep board report portion shorter by assuming board members have read the report before the meeting.

PTO Report:

Gym mats are being purchased and installed.

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Discussion about how to have a closer connection between teachers and PTO.
Perhaps expecting teachers to attend one board meeting and one PTO meeting per year?

509J Report:

ICP Treasurer's Report:

Budget Report:

As E-mailed.

School Report:

Music teacher has no teaching certification. Hired two years ago. Bryan would like to sponsor the teacher for a charter school teacher registration so the music teacher can teach without another teacher present.

Bryan mentioned we've had vehicles parking at the Muddy Creek parking lot in the off-hours. He is considering a surveillance camera.

Bryan is looking at playground improvement ideas. He is hoping to put milk money donations towards playground.

Discussion and Decision:

ED Goals

Bryan presented a draft of his goals for the 2016-17 school year.

Meeting adjourned at pm

Complaint policy

Nobody had further comments.

James moves to approve the new complaint policy PR2800028c. Erik seconds. Eric, James, and Karen all vote 5.

Board recruitment:

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Erik explained to Janell the process for joining the board. A brief history of our structure as a board and why we are Innavale Community Partners and not Muddy Creek.

There is a non-profit board training at the Lasells Center. There are sessions on being president, financial, etc... they are still working on the agenda. This event is put on by Center for Non-Profit Stewardship.

Fundraising

Karen produced a draft letter on how the school is funded. She is trying to figure out how to write the last portion where donations are asked for. Whether it is a general or specific request.

Motion by James that the administration should send a fundraising letter to families and possible alumni before the next board meeting.

Student Assessment

Bryan reviewed the Muddy Creek test scores and compared our school to the district and state. We have a lower attendance rate, likely due to family vacations. We had some fluctuation in scores which could be due to small population size.

Barb mentioned the school is now doing the initial STAR testing for the year. This helps the teachers and administration track student progress.

Erik asked what other ways we have of assessing students. Mentioned the portfolio concept. Bryan said it is the model of the school, but he hasn't seen the portfolios yet. Student lead conferences are in the Spring.

What should our expectations be? Bryan said we have similar demographics to Adams, Hoover, Franklin, and Jefferson. We should be getting similar results.

James asked about the frequency of parent/teacher conferences and parent-teacher updates.

Minutes taken by

James Anderson

ACTION ITEMS:

Fundraising letter