

**Inavale Community Partners**  
Board Meeting Minutes

November 9, 2017  
Muddy Creek Charter School

**Present:** James Anderson, Joe Pastega, Emily Beard (departed at 7:25), Barb Holt (arrived at 7:25), Erin McMullen, Erik Swartzendruber (notetaker), Karen Steele, Bryan Traylor

Meeting called to order at 7:05 pm

**Board Membership:** *Motion to acknowledge* potential conflict of interest from prospective board member Erin McMullen, who subs for classroom assistants (Jamie), 2nd (Erik), Vote: 5,5,5

*Motion to approve* Erin McMullen as a member of the Inavale Community Partners Board of Directors (Jamie), 2nd (Karen), Vote: 5,5,5

**October Minutes:** *Motion to approve* the minutes from the October meeting (Jamie), 2nd (Karen), Vote: 5,5,5,5

**School Report (and Discussion):** Bryan shared the Professional Development reimbursement request form to help guide teachers in understanding how they can be reimbursed. Bryan reported there was a break-in at the school (broken windows, some items taken.) Bryan has looked into a flashing light and other options to slow traffic down in the school zone. Ridership has been increasing for the 2nd bus route.

Bryan brought up a previous meeting between Jamie, Erik, and 2 509J board members in which it was discussed that Muddy Creek could be included in the school bond levy. In meeting with Kevin Bogatin, Bryan was informed that the Muddy Creek would not be included.

Bryan mentioned he is trying to assess how much work is required for financial management of the school so as to be able to fairly compensate and not overwork staff.

**ICP Financial Report:** Karen reported no change in ICP funds. She is now on the check signer for the school.

**Budget Report:** The budget shows overspending in October. Bryan explained this is due to large bills coming in (Pumphouse and audit). The spending will balance out throughout the year.

**Stale Check Policy:** The policy has not been written yet. Will be tabled until next meeting.

**School Website:** Bryan is meeting with web designers to re-do and simplify the website.

**Internet Filter:** Bryan is looking at options for internet filtering service.

**Calendar:** The 509J calendars for 2018-19 and 2019-20 have been released. The board is generally in favor of keeping aligned with these calendars.

**Fundraising Letter:** The board discussed edits and ideas for the fundraising letter, which Bryan will write and distribute to the board for further revision.

Meeting adjourned at 8:39 pm.