

Present-

Karen Steele, Erik Swartzendruber, Bryan Traylor, Erin McMullen (notetaker), Barb Holt, James Anderson

Call to order 7:06

Approval of January minutes- Karen Moves, Erik 2nd (5,5,5,5)

Summary of votes:

- James moves to cover cost of copay and vaccine cost up to \$50 for titer testing for school staff. Erik 2nd (5,5,5,5)
- James moves to give Bryan Traylor and Leann Eagles-Smith permission to close Citizens Bank savings account and move funds to Keybank money market account. Karen 2nd (5,5,5,5)
- James Moves to give Bryan Traylor and Leann Eagles-Smith permission to close OSU Savings money market account and move funds to Keybank money market account. Karen 2nd (5,5,5,5)
- James moves to approve new PACE joinder of trust agreement Erin 2nd (5,5,5,5)

ED Report – Bryan

- Attendance extension requests. More than 10 day absence requires executive approval. 2 other family request fall under approved policy.
- Measles- Potential infection through staff. Discussion of staff needs for medical vaccines/titer test to ensure that our staff is covered. Would staff be required to be vaccinated?
 - 509J nurse suggested having staff ensure their immunity
 - Would board support reimbursement for copay/titer testing/vaccine for staff members?
 - **James moves to cover cost of copay and vaccine cost up to \$50 for titer testing for school staff. Erik 2nd (5,5,5,5)James**
- Snow Makeup day- Possibly 18th of February. Bryan will check with 509J as to their plan
- Facility-
 - No response from plumber about drinking fountain
 - Scott Kruger from Benton County Health dept has a planned visit to check on water system and discuss kitchen-update
 - flooring in staff room. ATEs testing shows no asbestos in the offices where flooring needs to be replaced. Aiming for spring break to get work done.

Financial Report

- Discussion of CD rates and comparison of options/penalties
 - Decision to move money out of Citizens Bank money market to Keybank money market account. Move money out of OSU savings into Keybank.
 - James moves to give Bryan Traylor and Leann Eagles-Smith permission to close Citizens Bank savings account and move funds to Keybank account. Karen 2nd (5,5,5,5)
 - James Moves to give Bryan Traylor and Leann Eagles-Smith permission to close OSU Savings mm account and move funds to Keybank account. Karen 2nd (5,5,5,5)
- Check from Network for Good. Board to review terms before Bryan cashes.
- \$500 PD for each teacher as decided. ½ teacher has asked for an adjustment to add a 2nd

conference. Total would be \$800-900. Bryan/Barb to make decision based on the merit of the conference as pursuant to the teachers goals.

Treasurer Report-Karen (10/18-01/2019)

- Check #s 5272-5434
- Void Check # 5277 and # 5288
- Missing check # 5297 has been accounted for.

James moves to approve new PACE joinder of trust agreement Erin 2nd (5,5,5,5)

Charter renewal

- February 27th, March 4th, March 6th meetings with 509J
- Discussion of steps and processes moving forward
- funding discussion
 - 1. SPED
 - 2. Transportation
 - 3. Lease

Food Program

- Kings Valley- James tour report
 - Cook, FT \$38-40k/year
 - Federal reimbursement system
 - requirement of dietitian/nutritionist to plan menu
 - KV provides breakfast, snack, lunch
 - suggest to start free snack asap
 - POS- all cash free- aide checks kids and ensures that meals meet nutritional requirements
 - 50-70% of kids at KV are eating school lunch everyday
 - local product grant incentives available
 - breakfast as simple as yogurt, granola, etc.
 - estimated cost, ~\$60k/year~
 - Discussion of hood/oven/range

Meeting adjourned 8:57