

Present: James Anderson, Dave Buchanan, Karen Steele, Bryan Traylor, Erin McMullen, Erik Swartzendruber (notetaker)

Summary of Votes:

- **Motion to approve** Regular Meeting minutes from March 8 and 20 and Executive Session minutes from March 8 and 20 (Jamie), 2nd (Karen), Vote: 5,5,5,5,5
- **Motion to approve** visiting grandparents with leave (Jamie), 2nd (Dave), Vote: 5,5,5,5,5.
- **Motion to approve** exceeding the budgeted amount for the purchase of the portable PA system (Jamie), 2nd (Dave), Vote: 5,5,5,5,5.

Meeting called to order at 7:05 pm

Approval of minutes: **Motion to approve** Regular Meeting minutes from March 8 and 20 and Executive Session minutes from March 8 and 20 (Jamie), 2nd (Karen), Vote: 5,5,5,5,5

Board Report: (Bryan) Of note: There are about 9 openings for new families in Kindergarten for 2018-19.

Regular attendance rate is up to 87%.

Staff concerns: Flat funding from state. Staff made suggestions for the budget. Staff suggested taking out a loan to pay for building improvements.

Discussed possible staffing changes fro PE, library, literacy, art, assistant, and building maintenance.

Bryan will come to the May meeting with a proposed budget.

Internet filtering will be through Linn Benton Lincoln Education Services District. We would have control over what is filtered and allowed.

The website is currently under construction. Input needed from the board on ICP content.

Bryan met with Kevin Bogatin of 509J and discussed the following: Continued chaos in SPED staffing, Charter renewal (509J will contract with OSBA to review the charter.), internet filtering, dual enrollment, boiler removal (Bryan will make a proposal to 509J for evaluation and possible removal), and 504 plans involving medical protocols.

Physical plant areas of concern: Heating in Business Manager and Behavioral Specialist offices, Boiler removal, continued roof repair (Alamo Roofing suggested the rest of the roof could last 1 to 2 more years.)

Bryan is working on a family survey. The plan is to involve students in the survey as well.

PTO Report: Jogathon and campout planning is in the works.

ICP Treasurer report: (Karen) Checks 5061 thru 5086 were verified, 2 of those were voided. Quarterly reports were sent to State, Federal, and 509J.

Budget Report and Discussion: The board discussed items that appear to be over the year-to-date budget, specifically classified salaries. Bryan explained that this is because we float the bill for SPED services and get reimbursement from 509J at the end of the year. Overall the YTD budget is about \$594,000 while the YTD expenses are about \$541,000.

The state projects an ADMw funding of \$7757 per student as compared to \$7707 this year. (0.6% increase.) Next year's budget proposal will be based on \$770,000 expected income.

The board discussed priorities for the 2018-19 budget. These include staff raises, although board members expressed concern that the minimal funding increase may not allow for this, especially given that staff was given a double raise last year. Other priorities include increased building maintenance hours, boiler removal, heating improvements.

The board discussed how to push 509J for greater than 80% ADMw funding.

Staff Leave Requests: One staff member has been unable to work due to a medical condition. Bryan reported that an improved prognosis will likely result in that person not needing extended leave. Another staff member would like to travel to visit an ailing grandparent, while the leave policy does not specifically allow for this. **Motion to approve** visiting grandparents with leave (Jamie), 2nd (Dave), Vote: 5,5,5,5,5.

PA System: The board discussed allowing the purchase of a portable PA system over the budgeted amount (\$1377 vs. \$1000 budgeted). **Motion to approve** exceeding the budgeted amount for the purchase of the portable PA system (Jamie), 2nd (Dave), Vote: 5,5,5,5,5.

Calendar: The next regular meeting is scheduled for May 17, 2018.

Leave Policy: Leave policy and Extended Leave policy were combined to simplify the policies. The board discussed the changes and will review and vote on approval at the May meeting.

Copier: The PTO approved the purchase of a new copier. The school will continue to pay the regular per-copy rate to cover ink and service. This contract is locked in for 5 years.

Meeting Adjourned at 9:02