

Inavale Community Partners Meeting Minutes

ICP Board Meeting—9/21/2017

In attendance: James Anderson, Dave Buchanan, Barb Holt, Erik Swartzendruber, Bryan Traylor, Lezlie Weeden, Erin McMullen, Karen Steele (notetaker),

Motion to approve minutes from August meeting (Jamie), 2nd (Dave), Vote: 5, 5, 5

School Report:

- Enrollment at 110. Open seat in 2/3 class.
- Lezlie share *Tools for Citizenship and Life* character education model.
- Staff concerns regarding handwriting and literacy curriculum
- Lack of parent volunteers. Need to increase volunteer numbers
- Kelsey Janes obtained license from TSPC
- 509J communication included adding a bus route and starting a lunch program Bryan and Barb will present to the 509J Board on November 16.
- Two big improvements in the physical plant. Water system completely rebuilt. Slide installed. Waiting for the “fall” material around the slide before it can be used. Dave mentioned that the dead pine trees need to be taken down.

Treasurer’s report

- Sequential checks were viewed and accounted for
- Credit card was compromised and used fraudulently
- Audit has been processing well. Soon completed
- Need to create policy for stale dated checks

Update of signing authorities for bank accounts.

- Karen Steele was added as a signer for the Citizen’s Bank and Oregon State Credit Union accounts. James moved and Dave seconded. Vote: 5, 5, 5, 5
- James Anderson was added as a signer for Oregon State Credit Union VISA account. Erik moved and Dave seconded. Vote: 5,5,5,5

PE shoes request

- Elizabeth asked students to have clean shoes for PE. Students were asked to bring a pair of shoes to stay at school. After some issues, it was discussed that it would be an individual issue.

Additional art time

- Teachers are requesting another 30 min. of art in the morning. There was much discussion, especially with cutting into literacy time. It was decided to come back with more information next month.

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Executive Director goals for 2017-2018

- Bryan listed three goals he wanted to focus more on this year
 - Parental involvement
 - Communication. Might include a coffee time and/or continue with his blog
 - Policy updates.

Other comments:

- New hires and the need for training on project-based learning
- Encourage the board to visit classrooms
- Revisit the RACID assignments

Next board meeting: Thursday, **October 19** (the third Thursday)

Meeting adjourned at 9:20